

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting Wednesday, February 20th, 2019
Zion UC, Main St, Thessalon

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk-Treasurer: Brent St. Denis
Absent: none

Time 7:00 PM

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations – none

Resolution # 19-02-01

Moved: E Papineau

Seconded: R Brown

That the agenda be adopted as presented.

CARRIED

Resolution # 19-02-02

Moved: R Brown

Seconded: E Papineau

That the minutes of the January 10th regular Council meeting held at Thessalon UC in Thessalon be adopted as presented.

CARRIED

Action Items

Council reviewed 2019 Budget items considered at the previous meeting

- Tax rate increase – 3%
- Fees and other rates increase – 2%
- construct implement shed

- gas shed repairs
- Hall floor – beams etc before flooring
- Out-house at Hall
- Parking lot at Hall and Church
- modernize the Council honoraria and per diem including a travel portion due to the location of meetings in Thessalon.

Ministry of Community Safety and Correctional Services & OPP Emergency Planning – review their proposal

Resolution # 19-02-03

Moved: R Brown

Seconded: E Papineau

That whereas the new legislative requirements related to Community Safety and Well-Being (CSWB) planning came into force on January 1, 2019, as an amendment to the *Police Services Act, 1990* (PSA) and
Whereas municipalities have two years from this date to develop and adopt a plan (ie by January 1, 2021) and
Whereas the CSWB planning provisions are outlined in Part XI of the PSA

Now therefore be it resolved that Ministry of Community Safety and Correctional Services and the OPP be asked how best we can comply given the unique features of Cockburn Island Township including but not limited to;

- Our island municipality is considered remote (42 km over the Lake Huron North Channel from Thessalon and 15 km by water from Meldrum Bay, Manitoulin Island) and can only be accessed by boat or snow sled depending upon the season
- Even though Cockburn Island Township is a fully functional municipality the official population according to Statistics Canada is zero – our ratepayers live elsewhere since depopulation occurred after the provincial ferry service was cancelled in the early 1960s – ratepayers totaling about 160 in number, can only reside on the island on a part-time and seasonal basis
- There are no schools or other public places such as nursing homes, daycare centers etc
- The police presence has been very modest to nil over the last five (5) years
- There is no Fire Department but equipment and personnel are supplied on a volunteer basis
- There is no local presence by Social Services, Public Health, hospital etc.
- There is a First Nation reserve on the island but no permanent local indigenous population - the community lives on Manitoulin Island (Zhiibaahaasing First Nation)

And further be it resolved that an invitation be extended to the Ministry and OPP inviting representatives to attend a regular Council meeting sometime this year in Thessalon to assist with reconciling the requirements of the CSWB legislation with the realities of our municipality.

CARRIED

Tender Call for Implement Shed Construction (Labour & Tools Only) – see draft in Council package

Resolution # 19-02-04
Moved: G Cressman
Seconded: S Scott

That the Tender Call as shown below for the construction of the new 30 ft by 60 ft implement shed, as amended, be issued with a due date for replies of May 30th.

TOWNSHIP OF COCKBURN ISLAND CALL FOR BIDS – LABOUR & TOOLS

To Construct an Implement Shed (30 ft x 60 ft) Using Materials Supplied by the Township

Interested parties are invited to submit a quotation for the supply of labour and tools to construct a three (3) bay garage of wood frame construction with metal siding and roof (30 ft by 60 ft, 14 ft walls) on Cockburn Island. Materials required (provided by the Township) will be on site.

As per supplied drawings the work required will include-

1. Construct cement footing – on a site which will be prepared by the Township including gravel base. Compacting and leveling to be done by the contractor. (Note- finished building floor will be gravel.)
2. Construct frame structure and install roof trusses- with extra roof and floor plate ties due to winds.
3. Install roofing and metal siding.
4. Install three (3) garage bay doors, one man-door and two (2) windows.
5. Install various trim items including soffit and fascia.
6. All materials will be supplied by the Township. If available Township equipment such as scaffolding and backhoe (with operator) can be supplied where needed otherwise your price for unavailable items should include providing same.
7. The tendered work must be completed by September 30th, 2019.
8. Your quote is to be for all labour and tools.
9. Materials required will be on site including fasteners. Hydro is not available for power tools so the contractor is to supply their own generator if needed.
10. The Township will handle waste removal from a designated location on the job site. Contractor to sort recyclable materials into separate piles.
11. Township to supply required permits.
12. Drawings to be supplied
13. Limited transportation from Thessalon wharf and on-island accommodation during construction can be arranged.
14. Payment, including progress payments, will be by invoice confirmed by Darren Rogers or designated Council member(s).

Please submit your quote as soon as possible so that plans for the season can be made but no later than May 30, 2019.

Give to Darren Rogers or
email to the Clerk-Treasurer - brentstdenis@gmail.com
phone (leave message) or text 705-849-8605

Clearly indicate “**Cockburn Island Shed Quote**”.
The lowest or any quote not necessarily accepted.

CARRIED

Spring Deer Meeting – set date for meeting with MNR officials

Resolution # 19-02-05

Moved: G Cressman

Seconded: S Stewart

That the following date be proposed for the spring 2019 Deer management meeting in Thessalon with the Ministry of Natural Resources – morning of Thursday, April 11th starting at 10:00 AM and that the Council, NCC and public are invited to the meeting being convened by the Cockburn Island Sports and Conservation Club
And that, as in the past, the monthly Council meeting will follow at about 1:00 PM after lunch with our guests hosted by the Council.

CARRIED

Zoning By-Law Updating – review memo from Planning board

Resolution # 19-02-06

Moved: S Stewart

Seconded: G Cressman

That whereas a new official Plan has been approved for our planning area and as a result a new Zoning By-Law to implement same is required

Now Therefore Be it resolved that we proceed with a review of our current Zoning By-Law and work with the Manitoulin Planning Board in this regard once initial maps and other documents are provided. For this purpose the Mayor, our planning Board representative (Rob Brown) and the Clerk shall initially constitute an ad hoc review committee.

CARRIED

Financial report

The Clerk-Treasurer’s report on the following financial information

- a) Disbursements List since last meeting NCU from #265 to #281
- b) Bank Statement Operating Accounts (to Feb 16th - see below, listing in package)
- c) Bank Statement Dock Accounts (to Feb 16th - see below)
- d) Bank Statement Heritage accounts (to Feb 16th - see below)

Northern Credit Union accounts as of February 16th

Account	Balance
<u>Dock Account 101</u>	\$23,540.56
<u>Heritage Account 102</u>	\$54,541.65

Account		Balance
Operating Account 100		
GIC	\$50,000	\$25,830.87
Total all accounts and GICs		\$153,913.08

Resolution # 19-02-07

Moved: G Cressman

Seconded: S Scott

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #265 to #281 be hereby received.

CARRIED

Ministry & General Correspondence - if any

Councilors' Concerns

- a) Council Member Papineau asked about getting a completion date from Huron Timber for the fire breaks project
- b) Council Member Brown mentioned the possibility of engaging Vicki Anderson in the First Aid kit updating and he mentioned the Zoning By-law updating being promoted by the Planning Board
- c) Council Member Stewart asked about developing a Jobs-to-do List for the summer that might include dock repairs with ramps, hemlock boat bumper, Sand Lake docks, log sheet for machinery maintenance, tires at landfill, roll-up door for gas shed, remove boulders from roads
- d) Council Member Cressman asked about the two \$5000 grants from the Province to assist with implementing the new Cannabis legislation – was it unconditional (The Clerk said no information to the contrary has been provided)

Clerk's Report

- a) NCC and 2019 trails plan – Rob Lake and Rickett's trails were proposed for improvement
- b) Property Tax Registration – update - Wishart Law, Sault Ste. Marie, to commence tax registration procedures against a number of properties as per the Clerk's
- c) Sawchyn land issue – update
- d) OFEM Fire Compliance - Report submitted
- e) Cannabis retail – \$5000 grant (opt-in period has expired)
- f) Provincial review of OMPF block grant – received an interim amount equal to first quarter of 2018 – this will be the 2018 grant – no change – see letter
- g) Miscellaneous Items

Resolution # 19-02-08

Moved: S Stewart

Seconded: G Cressman

That this meeting be now adjourned and that Council meet again at 7 PM, Thursday, March 14th, 2019 at Zion UC, Main St., Thessalon or at the call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 8:45 PM