

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting Thursday June 13th, 2019
Zion UC, Main St, Thessalon

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
Absent: none

Time 6:56 PM

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations – none

Guest – Scott Richards to discuss fire breaks project being undertaken by Huron Timber

Resolution # 19-06-01

Moved: G Cressman

Seconded: S Stewart

That the agenda be adopted as presented.

CARRIED

Resolution # 19-06-02

Moved: S Stewart

Seconded: G Cressman

That the minutes of the May 9th regular Council meeting held at the Thessalon Curling Club be adopted as presented.

CARRIED

Action Items

Tender Call for Implement Shed- Construction (Labour & Tools Only) – consider and accept a tender.

Resolution # 19-06-03

Moved: G Cressman
Seconded: S Stewart

That whereas the following tenders have been received for the supply of labour and tools to erect a 30 ft by 60 ft, implement building for the township

- Daniel Brubacher - \$35,960 plus HST
- JP Sedore - \$210,960 plus HST

Now therefore be it resolved that the tender of Daniel Brubacher be accepted

CARRIED

Appoint Alex Nicholson to replace Simon Lacombe

Resolution # 19-06-04
Moved: G Cressman
Seconded: S Stewart

That with the recent resignation of the summer public works helper, Simon Lacombe, that Alex Nicholson be confirmed as his replacement effective immediately and under the same terms.

CARRIED

Request Fire Breaks Update provided by Scott Richards of Huron Timber

Resolution # 19-06-05
Moved: E Papineau
Seconded: R Brown

That Huron Timber be asked to provide an update on the fire breaks project –
May 28th startup with about 4 more weeks to complete

CARRIED

Financial report

The Clerk-Treasurer's reported on the following financial information

- a) Disbursements List since last meeting NCU from #303 to #324
- b) Bank Statement Operating Accounts (to June 8th - see below)
- c) Bank Statement Dock Accounts (to June 8th - see below)
- d) Bank Statement Heritage accounts (to June 8th - see below)

Northern Credit Union accounts as of June 8th

Account	Balance
<u>Dock Account 101</u>	\$23,652.97
<u>Heritage Account 102</u>	\$4,726.62
<u>Operating Account 100</u>	\$239,316.51

Add OCIF funds received this week after statement printed \$50,000
Total \$317,696.10
No GICs - all funds to Operating account at 1.95% interest

Resolution # 19-06-06
Moved: E Papineau
Seconded: R Brown

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #303 to # 324 be hereby received.

CARRIED

Ministry & General Correspondence - if any

Council Members' Concerns

- Council member Glen Cressman asked about the OPP costing formula which referred to number of households not population – the Clerk will try to find out the reason
- Council Member Stewart referred to the Projects and Job Priority lists shown below *. And he mentioned we should get a good quality torque wrench. He also referenced the back-hoe maintenance report – back-hoe is in “decent” shape but ongoing maintenance is a must. There are 822 hours of idle time out of the last 3000 operating hours. Grader seems fine except master cylinder (brakes) needs attention. He pointed out there are a number of fridges (plugged in) at the Pulp & paper Garage and bikes too – should there be a time limit?
- Council Member Papineau about a possible Letter of Understanding (LOA) with Huron Timber for screening and storing gravel in their pit.
- Mayor Jones reported that an outhouse has been purchased \$1200 + HST complete; she reported that the Thessalon Lions Club cancelled their trip to Cockburn opioid kits were available for free at the pharmacy in Thessalon, and the trailer in the Fraser Building is not for personal use. During the August long weekend Sherry Beaton will try to organize a raffle to support the Heritage Committee.

On the subject of the implement shed project it was agreed to go with gravel bags due to ease of handling.

On a separate matter concerning a storage request to be made by the Cockburn Island Sports & Conservation Club in the Gas Shed (salt licks and trailer) – Club President Scott Stewart will bring a proposal to the next Council meeting.

*The following Public Works Projects list as prepared by Scott Stewart was discussed.

<u>Equipment</u>

FORD TRACTOR:

Requires two new tires with new rims

Oil and antifreeze leaks MUST be repaired

Engine service done and recorded

TANKER TRUCK:

Requires all new brake lines and brake liner inspection

Requires Muffler and Pipes

BULL DOZER TRAILER:

Take pictures and sell as is where is?

HALL:

Discussed foundation: MUST BE DONE BEFORE NEW FLOOR INSTALLATION

Drill holes in concrete and pull straight with threaded rod?

- 1) Lift building; remove existing concrete and pouring new footings and wall?
- 2) Add new beam under center of floor
- 3) Pull building back together
- 4) Remove earth along road down 1 foot and replace with gravel, gravel 6 inches higher than road height (boulders to go to dock area)
- 5) Purchase new out house
- 6) New placement of outhouse with plastic 45 gallon drums
- 7) Replace broken glass in front door
- 8) New floor will be stored at school until foundation repaired

OUT HOUSE SAND BEACH

1. Remove old base and install new base
2. Base is 9'10 X 8'2, 2X8 Base, T & G for plywood
3. Pressure treated wood to be used
4. Should have 6 concrete pads for base to keep foundation off ground and level
5. Proper door mechanism's to be installed (in town also)
6. Container for spare toilet paper

OLD CABIN AT SAND BEACH

1. Take with NCC
2. Replace old shingles
3. Repair some logs with filler
4. Replace some screens
5. Remove small trees around building

FUEL SHED

Roll-up Door?

ROAD WORK

GRADE all roads from ditch to ditch to remove all berms and leave high in center

1. Add 18 inch by 30 foot culvert on 12th East of Bamboo farm, 24 inch by 30 feet long is there now

2. 12th East of Bamboo farm to "W" street, loads of gravel, (30)
3. 15th north of gravel pit, loads of gravel, (25)
4. 15th South of Graces hardwoods, (25)
5. 14th Corner at 20th, (5)
6. 20th North of Air Strip, (25)

TOTAL 110 loads for now

CUTTING OF FIRE BREAK

Cutting from " W " street to " T " street is 66 feet wide

- 1) Cutting from " E " street to " 14th " only 30 feet wide (SHORT 36 FEET ON WEST SIDE)

2) Cutting of “ R or Q “ street to “ ? “ not started

OTHER

1) Storage Building – look at gas house location during May Council tour

2) South Beach Parking – go East instead of West with gravel

3) widen road by guardrails near South Beach

*The following Public Works proposed jobs list as prepared by Scott Stewart was discussed.

Jobs to be completed in priority

	Priority	Time Frame	Completed By
Clean Land Fill	10	1 Day	4th week of June
Remove tires	2	1/2 Day	3rd week of June
Remove oil and consolidate at Main Garage	3	1/2 Day	3rd week of June
Burn wood at land fill & wood on Native land			
Remove tires from OPP Garage	14	1/2 Day	2 week of July
Clean OPP Garage & organize	15	2 Days	2 week of July
Repair ceiling in OPP garage <u>BID OUT ???</u>			
Clean Main Garage & organize	1st Rain	2 Day	2nd week of July
Clean around Main garage	11	1 Day	4th week of June
Stack culverts on logs	12	1/2 Day	4th week of June
Adjust doors on Main garage	4	1/2 Day	3rd week of June
Repair Fuel shed <u>BID OUT ???</u>			
Replace doors on Fuel Shed <u>BID OUT ???</u>			
Add gravel to roads to widen	Huron Ti	3 weeks	3rd week of June
Remove boulders from newly gravel roads	Now	3 weeeeks	2nd week of July
Finish comer on 15th at sand creek	7	1 Day	4th week of June
Clean and wash McLeod Building	20	1 Day	4th week of July
Inspect railing & deck boards, McLeod Building	16	1 Day	3rd week of July

Install new door at McLeod building	19	1 Day	4th week of July
Install new bathroom exhaust vent out side	13	1/2 Day	4th Week of June
Install pipe in well for McLeod Building	21	1 Day	3rd week of July
Remove & install Ramps from floating docks	5	2 Days	ASAP
Reset dock anchors <u>BID OUT</u> <u>???</u>			
Replace wood on docks	17		4th Week of July
Remove debris from hall & church / Gravel	6	2 Days	4 Week of June
Build new out house at hall <u>BID OUT</u> <u>???</u>			
Relocate NO Tires , NO Paint & No Oil signs	1	1/2 Day	3rd week of June
Install drainage pipe in parking lot	DELETE		
Fill in ditch in parking lot	OPEN	1 Day	After 2nd of JULY
Help remove Vehicles from dock area if required	OPEN	1 Day	After 2nd of JULY
Clean & wash Medical building	8	1 Day	1st week of July
Remove dead brush from beach lots (Corey)	9	1 Day	4th week of June
Install door mechanism's on dock bathrooms	18	1/2 Day each	4th week of June
Build gazebo at dock <u>BID OUT</u> <u>???</u>			
		24 Days	

Resolution # 19-06-07

Moved: R Brown

Seconded: E Papineau

- That the following notices and tenders be issued and posted in the telephone building;
1. call for a mechanic to repair the tanker truck once Scott Stewart evaluates the muffler and brakes
 2. tender call for Hall foundation and floor joists
 3. volunteers to install gas shed roll-up door including repairing door frame

CARRIED

Resolution # 19-06-08

Moved: G Cressman

Seconded: E Papineau

That we approve the purchase of a set of torque wrenches of medium quality and that they be kept stored and locked.

CARRIED

Clerk's Report

- a) Marina Credit Card Processing at dock – seems to work ok
- b) Road grading plan?
- c) Larry Peterson land donation file
- d) AMP 2.0 – KPMG has been assigned to us
- e) A letter from the Premier of Ontario
- f) On island gravel crushing – recent efficiency grant -check some possibilities? barge from Manitoulin west end?
- g) CSWB update
- h) 911 addresses for township buildings – request from insurance company
- i) Updated Hydro One contact list – in agenda package
- j) ICIF infrastructure update – no word yet on federal grant status
- k) Miscellaneous Items

Resolution # 19-06-09

Moved: R Brown

Seconded: E Papineau

That this meeting be now adjourned and that Council meet again at 7:00 PM Thursday July 11th, 2019 at Zion UC, Thessalon or at the Call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 9:16 PM