

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting Thursday July 11th, 2019
Zion UC, Main St, Thessalon

PRESENT:

Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Clerk: Brent St. Denis
Regrets: Scott Stewart (weather)

Time 6:56 PM

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations – Scott Richards of Huron Timber was in attendance to discuss the Fire Breaks project

Resolution # 19-07-01
Moved: G Cressman
Seconded: R Brown

That the agenda be adopted as presented.

CARRIED

Resolution # 19-07-02
Moved: E Papineau
Seconded: G Cressman

That the minutes of the June 13th regular Council meeting held at in Thessalon at Zion UC be adopted as presented.

CARRIED

Action Items

Emergency Docks Purchase – authorize purchase from NorthShore Docks Inc of Sudbury and authorize 30% down payment

Resolution # 19-07-03
Moved: G Cressman

Seconded: R Brown

That whereas Lake Huron water levels are very high this year and the safety of boaters using the Cockburn Island municipal dock may be compromised
Now therefore be it resolved that we acquire floating docks from NorthShore Docks Inc (Sudbury) on an emergency basis and that a deposit payment of 30% and final payment of the remaining balance be hereby authorized. The total project cost is \$51,518.96 incl HST plus delivery estimated to be about \$1000.

CARRIED



680 Notre Dame Ave.
Sudbury, ON P3A 2T3
(705) 675-DOCK

Quote

06-24-2019

Quote for
ROB BROWN
705 869 2564

Quote #
136
Valid for 30 days from date of issue

Description	Qty	Unit price	Total price
8' X 20' COTTAGE SERIES 18" X 5/8 THICK HDPE PIPE DECKED WITH 2X6 PT	8	\$5,699.00	\$45,592.00

Notes:

Delivery will be based on \$120 an hour.

Payment schedule is as follows:

Upon acceptance of quote, deposit of 30% is required (via cheque).
Balance due at time of delivery.

Subtotal	\$45,592.00
HST	\$5,926.96
Total	\$51,518.96

Update Implement Shed Project – authorize 30% down payment to contractor at start of project - Mayor and Clerk to sign acceptance of quote

Resolution # 19-07-04

Moved: E Papineau

Seconded: G Cressman

That whereas Daniel Brubacher's (SouthRidge Construction) quote for the supply of labour and tools to construct the township's new implement shed was accepted at the June 13th meeting in the amount of \$40,634.80 incl HST,
Now therefore be it resolved that a 30% advance be paid with the balance due upon satisfactory completion. It is understood that construction will commence on or about July 15th.

CARRIED

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PROPOSAL



SOUTHRIDGE CONSTRUCTION
30 Wither Road
MASSEY, ON. P0P 1P0
705-844-2673

SUBMITTED TO: <u>Township of Cockburn Island</u>		TELEPHONE: _____	DATE: <u>May 1, 2019</u>
STREET: _____		JOB NAME: _____	
CITY: _____	PROVINCE: _____	POSTAL CODE: _____	JOB LOCATION: _____
CONTACT: <u>Rob Brown</u>		ESTIMATE TO START DATE: <u>July 2019</u>	

We hereby submit specifications and estimates for:

Erect 30x60 Garage as per Plan
Including as follows

- * Site Prep
- * Forming, Mixing, Placing Concrete Footings
- * Framing Structure
- * Roofing + Siding as per plan
- * Windows + Doors
- * Labour Only - This Quote does not include materials
- * Township to provide lodging / we provide food, bedding, etc
- * Township to provide boat transportation from Thessalon to Cockburn Is.
- * We provide transportation to Thessalon
- * We provide scaffolding as needed
- * Township to provide backhoe with or without operator

***Owner to obtain Building Permit if required**

We Propose hereby to furnish material and labour - complete in accordance with above specifications, for the sum of:

Payment to be made as follows: TBD

Note: This Proposal is valid for 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by the applicable workplace safety and insurance programs.

	\$ 35,960.00
	HST \$ 4,674.80
	TOTAL \$ 40,634.80

Dan Brubacher
Daniel Brubacher

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Print _____

Signature _____

Resolution # 19-07-05
Moved: R Brown
Seconded: E Papineau

That the Cockburn Island Sports and Conservation Club be permitted to rent space in the Fraser Building and or in the Fuel Shed to store salt blocks, ATV Trailer and some small equipment
And further that the rental rate be set at \$ NIL.

CARRIED

2019-20 Insurance

Resolution # 19-07-06
Moved: E Papineau
Seconded: R Brown

That we accept the quote for 2019-20 municipal insurance coverage quoted by MIS Municipal Insurance Services in the amount of \$11,858 plus sales tax. (This sum is \$74 higher than the previous year.)

CARRIED

Financial report

The Clerk-Treasurer's report on the following financial information

- a) Disbursements List since last meeting NCU from #325 to #XXX
- b) Bank Statement Operating Accounts (to July 5th - see below, listing in package)
- c) Bank Statement Dock Accounts (to July 5th - see below)
- d) Bank Statement Heritage accounts (to July 5th - see below)

Northern Credit Union accounts as of July 5th

Account	Balance
<u>Dock Account 101</u>	\$24,873.96
<u>Heritage Account 102</u>	\$4,732.25
<u>Operating Account 100</u>	\$300,480.81

NOTE - No GICs - all funds to Operating account at 1.95% interest.

It was agreed to transfer excess funds (\$20,000) from the Dock Account to the Operating Account where the interest was better (1.95% vs 1.45%)

Resolution # 19-07-07

Moved: R Brown

Seconded: E Papineau

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #325 to #352 be hereby received.

CARRIED

Scott Richards indicated that Huron Timber could supply 20 logs at \$50 each to be squared by the Township for the new emergency docks. He also reviewed with Council the progress and challenges of completing the Fire Breaks project. It was agreed to go ahead with acquiring the logs.

Resolution # 19-07-08

Moved: E Papineau

Seconded: R Brown

That we authorize an additional sum of apprx. \$21,000 towards Huron Timber's costs to complete the fire breaks project.

CARRIED

Ministry & General Correspondence - if any

Council Members' Concerns

- Council member Papineau raised the issue of PW staff doing private grass cutting. A lid is needed for the bin at the landfill (top of hill). Possibly old tires from the landfill can be used to make the new docks less prone to damage by keeping the pontoons away from the concrete wall.
- Council member Brown reported that he and Councillor Stewart toured the roads with Darren Rogers – it was concluded 40 more loads including some for the new implement shed were required. He reviewed various roads issues. He will get dock hardware including mooring cleats. He mentioned more fridge space would be needed to store food for the crew Daniel Brubacher was bringing to erect the new implement shed.
- Council member Cressman also mentioned the possible use of scrap tires on the new docks to prevent damage. He suggested the wood chipper be put to better use especially ahead of the upcoming long weekend.
- Mayor Jones reported on preparations for the August Civic long weekend Homecoming.

Resolution # 19-07-09

Moved: G Cressman

Seconded: E Papineau

That our Public Works employees be advised that effective immediately no more grass cutting of private yards using township equipment or on work hours is to be done. The one exception is for Jack Curtis due to the existing water agreement with him for the Hall.

CARRIED

Clerk's Report

- a) Larry Peterson land donation file – update – close file? – proceed to Tax Registration?
- b) Clerk's Follow-up RE:
 - Call for a mechanic to repair the tanker truck once the muffler and brakes are evaluated
 - Call all for Hall foundation and floor joists inspection and repair
 - Call for volunteers to install gas shed roll-up door including repairing door frame
- c) AMP 2.0 – KPMG has been in contact with Clerk and will visit the "office" in Spanish during the summer – conference call next week
- d) Community Safety & Well Being (CSWB) update – DSAB and OPP
- e) Fire and Emergency Compliance – from OFEM - All members of Control group need to participate in the Exercise, Emergency information officer needs to be an employee not mayor or council members, revise HIRA, ERP and CI, Primary CEMC needs to have the 4 mandatory courses, once appointed they have 1 year to get the 4 mandatory course. IMS 100,200, BEM and CEMC
- f) Harold Robinson re: NCC signage

- g) Zoning By-Law Updates - see below Planning Board Secretary notes

The Secretary-Treasurer reported that she had met with five of the eight Municipalities to discuss the updating of their Zoning By-laws as required by the Ministry of Municipal Affairs and Housing (MMAH) which is to be completed by October 2021, and to review the text and mapping of their current Zoning By-laws. The Planning Board office will provide the new/revised mapping for the updated Municipal By-laws. It is anticipated that a consultant will be hired to draft the text of the individual By-laws in 2020.

- h) Miscellaneous Items

Resolution # 19-07-10

Moved: E Papineau

Seconded: R Brown

That this meeting be now adjourned and that Council meet again on Saturday, August 3 rd at 9:30 AM in the Community Hall in Tolsmaville on Cockburn Island or at the Call of the Mayor.
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Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 8:30 PM