

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting 5:00 PM, Wednesday, December 18th, 2019
(Rescheduled from Dec 12th due to bad weather)
Held at Zion UC, Main St, Thessalon

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Clerk: Brent St. Denis
Regrets: Scott Stewart

Guest – Chris Kirby of Tulloch Engineering to discuss the 12th and 15th intersection project

Note- there was no Council meeting in November

Time 5:00 PM

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations - none

Resolution # 19-12-01

Moved: E Papineau

Seconded: R Brown

That the agenda be adopted as presented.

CARRIED

Resolution # 19-12-02

Moved: R Brown

Seconded: E Papineau

That the minutes of the October 28th regular Council meeting held in Thessalon be adopted as presented.

CARRIED

Action Items

ICIF Infrastructure Funding for 12th and 15th – discussed project planning with Chris Kirby of Tulloch Engineering and project timing as per Ministry inquiry noted below and initial questions regarding project bridge financing with the Northern Credit Union;

1) **Clerk asked the Ministry**- Since our completion date is 22/23 do you see a problem if our project cash flow was spread out into the future. We lost 8 months when the new Ontario government went from the former OCIF to the new ICIF with the federal government
Ministry reply – ***"This is not a problem. I would leave the money as projected as long as the project completion date isn't changing. If you ever get into a position where you are concerned about not meeting the construction end date, then I ask that you notify me immediately and we will work through the issues together."***

2) **Northern Credit Union** Thank you for the opportunity to assist you with this project. Per our conversation we would be more than happy to review a Line of Credit application of around \$150,000 to bridge the payment of invoices and reimbursement from the government for an approved infrastructure project. Below are an estimate of the rate and fees.

Central 1 Prime + 0.50% (Central 1 Prime is currently 3.95%)

Monthly LOC fee waived

Application fee waived

Annual Review fee waived

Below is some information we will want to review;

Audited YE Financial Statements

Copy of the Annual Budget, Resolution or By-Law passed by the Municipal Council

Copy of provincial funding approval or agreement

Aaron Lagadin

SMALL BUSINESS ACCOUNT MANAGER

Resolution # 19-12-03

Moved: R Brown

Seconded: E Papineau

That as it concerns the 12th and 15th Concessions Roads Intersection project being funded under the ICIP program the following be considered;

- That while we would prefer to get started in 2020 we maintain flexibility as to the deadline for tendering, project commencement and project completion as long as the project is wrapped up by spring 2023,
- That Tulloch Engineering continue as engineers for this project,
- That we begin discussions with our bank, the Northern Credit Union, for a line-of-credit in case one is needed for bridge financing during the project. This will be brought back to Council for approval.

CARRIED

Modernization Grant Proposal

Resolution # 19-12-04

Moved: E Papineau

Seconded: R Brown

That we approve of an application made for funding under the new Municipal Modernization program and that we accept the grant terms if approved. The program would fund a third party consultant who would provide advice on measures the Township could take to modernize its operations.

CARRIED

2018 BDO Audit

Resolution # 19-12-05

Moved: E Papineau

Seconded: R Brown

That we accept with thanks and approve the BDO audit and financial statements for the Township of Cockburn Island for 2018 as presented.

CARRIED

Resolution # 19-12-06

Moved: G Cressman

Seconded: E Papineau

Whereas it appears significant monthly savings and more reliable service can be achieved with an internet phone to replace the current Bell radio phone,
Now therefore be it resolved that we authorize the Clerk to arrange with Xplornet the addition of VOIP telephone service to our internet account and that the Bell radio phone account be terminated once the current number (705-842-3739) has been moved over. The timing will also depend on whether Xplornet can forward calls to Darren Rogers' cell phone pending installation of the new Xplornet router next spring. And further, if technical help is needed that Quattra SCS be engaged.

CARRIED

Town Hall Foundation – the Clerk asked Warren Weber about next June instead of July – he will try to schedule accordingly.

Possible Beach Road Issue

Resolution # 19-12-07

Moved: E Papineau

Seconded: G Cressman

That whereas questions have arisen over the Beach Road (Water St,) and beach area surveys
Now therefore be it resolved that we have the road surveyed.

CARRIED

Financial Report

The Clerk-Treasurer's report on the following financial information

- a) Disbursements List since last meeting NCU from #410 to #432
- b) Bank Statement Operating Accounts (to Dec5th - see below, listing in package)
- c) Bank Statement Dock Accounts (to Dec5th - see below)
- d) Bank Statement Heritage accounts (Dec5th - see below)

Northern Credit Union accounts as of December 5th

Account	Balance
Dock Account 101	\$7,962.23
Heritage Account 102	\$4,759.65
Operating Account 100	
To earn better interest incl \$20K Dock plus	
\$50K Heritage less apprx. \$20K Mainstreet spent	
For net from Dock & Heritage apprx. \$50K	\$126,447.71
Consider new docks paid from operating account	
Withdraw \$20K from Dock account for partial recovery?	

NOTE Total: \$139,169. apprx. Operating account Net = \$96K assuming above

Resolution # 19-12-0
Moved: G Cressman
Seconded: E Papineau

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #410 to 432 be hereby received.

CARRIED

Ministry & General Correspondence - Ministry letter re: 2020 OMPF same as 2019 at \$118,300

Council Members' Concerns

- Council member Brown suggested that we review the existing seasonal employee contract – it is overdue for renewal, we should look at lighting for the PW garage (he will get some prices) and there is still too much speeding on the roadways
- Mayor Jones mentioned plans for a Big Lee birthday celebration on January 11th and that she has arranged for a plaque from the township as he was long-time former employee,

Clerk's Report

- a) AMO Mainstreet grant update – we are on track as required to spend the grant by the deadline of March 31, 2020 with a little over \$19,000 to go

“Project Completion Date” means the Recipient must complete its Project under this Agreement by March 31, 2020.

- b) Correction in 2019 to General Ledger re: surplus backhoe buckets already sold
- c) KPMG report on AMP 2.1 has been received
- d) Miscellaneous Items

Resolution # 19-12-09

Moved: G Cressman

Seconded: E Papineau

That this meeting be now adjourned and that Council meet again at 5:00 PM, Thursday, January 9th, 2020 at Zion UC in Thessalon or at the Call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 6:33 PM