

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

SPECIAL MEETING **5:00 PM, Thursday, May 7th, 2020**

**DUE TO THE ONGOING COVID-19 VIRUS PANDEMIC THIS MEETING
WAS HELD ONLINE AS AUTHORIZED UNDER BY-LAW #2020-03**

PRESENT:

Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
Lead Hand: Darren Rogers
Regrets: nil

Time 5:00 PM

INVITED – Darren Rogers, Seasonal Lead Hand to discuss a proposed Lead Hand Agreement for 2020 and 2021

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Resolution # 20-05-01

Moved: S Stewart

Seconded: R Brown

That the agenda be adopted as presented.

CARRIED

Go Into Closed Session as Darren's Lead Hand agreement is a personnel matter

Time – 5:05 PM

Resolution # 20-05-02

Moved: G Cressman

Seconded: E Papineau

That Council go into Closed Session so that discussions could be held with Darren Rogers about

.....OVER.....

the wording of a renewed seasonal Lead Hand Agreement with him. This is a personnel matter.

CARRIED

Discuss the proposed draft Lead Hand agreement with Darren in closed session

Leave Closed Session

Resolution # 20-05-03

Moved: R Brown

Seconded: S Stewart

That Council leave Closed Session

CARRIED

Time – 5:20 PM

Revisions as follow - Darren raised 4 main points;

1) Report monthly in writing (by email to the Clerk) to the Township Council by the first of the following month on these activities and perform and report on the following responsibilities.....
Maintain a log and report ratepayers' requests for work and work completed and email to the Clerk by the first of the month for invoicing

2) Where there is no Building Permit for construction that clearly warrants a permit the Lead Hand is not to provide municipal equipment or other services until a Building Permit is issued.

3) If such absence is for a period of 5 business days or less, it is expected the appropriate arrangements will be put in place by the LEAD HAND to have a person qualified to operate the Municipal equipment for emergencies. It is imperative the Township be so notified, and that the replacement will be acceptable and answerable to the Township. (It is noted that the 5 business days may have to be extended if travelling conditions are not appropriate for the return trip as scheduled.)

If it is necessary for the LEAD HAND to be off for a period in excess of 5 business days then the LEAD HAND shall make a request in writing to Council....

4) Contact with the Township for communications purposes, when required, shall be:

- with a designated member(s) of Council appointed by resolution of Council
- if contact cannot be made, then with the Mayor, and
- if contact cannot be made, then with the Clerk

Contact for substantial matters such as policies, significant changes to the program of work, personnel matters shall be made directly with the Mayor

Adopt By-Law #2020-08 to authorize the seasonal Lead Hand Agreement

Resolution # 20-05-04

Moved: E Papineau

Seconded: G Cressman

.....OVER.....

Be It Resolved that By-Law # 2020-08 BEING A BYLAW FOR THE PURPOSE OF AUTHORIZING AN AGREEMENT WITH DARREN ROGERS AS SEASONAL LEAD HAND be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2020-08 and be filed in the by-law book.

CARRIED

Resolution # 20-05-05

Moved: E Papineau

Seconded: R Brown

That this special on-line meeting be now adjourned and that Council meet again at 5:00 PM Thursday, May 14th, 2020 by Zoom online or at the Call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 5:25 PM

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