

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting **5:00 PM, Thursday, May 14th, 2020**
Council Met On-Line by Computer

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
PW Lead Hand Darren Rogers
Regrets: nil

**DUE TO THE ONGOING COVID-19 VIRUS PANDEMIC THIS MEETING
WILL BE HELD ONLINE AS AUTHORIZED BY BYLAW #2020-03**

Join Zoom Meeting <https://us02web.zoom.us/j/83187697014>

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations - none

Resolution # 20-05-01a
Moved: R Brown
Seconded: S Stewart

That the agenda be adopted as presented.

CARRIED

Resolution # 20-05-02a
Moved: E Papineau
Seconded: G Cressman

That the minutes of the April 9th regular, April 23rd special and May 7th special meetings held
On-line by Zoom be adopted as presented.

CARRIED

Action Items

DARREN'S ANNUAL COUNCIL ROAD TRIP LIST FOR DISCUSSION

- 50 loads of gravel for McCaigs hill on 15th
- 50 loads of gravel for the hill on the 7/8
- 3 loads of gravel for the helipad
- For a total of 103 loads of gravel
- a new culvert at Water St and C st
- paint the deck at the house
- replace about 20 boards on the old docks
- paint the old dock with a oil base paint pick a colour
- paint the picnic tables
- open up the ditch in front of John Jones
- do we replace culvert at our cost?

DARREN QUESTIONS

- June parking lot clearance going ahead? – it was agreed yes

COVID-19 – updates considering Provincial restrictions

- a) Warren Weber and Hall foundation – try for June or July as planned
- b) Hall floor and subfloor – not dependent on completion of hall foundation
- c) Gas shed rollup door, Mcleod House door, LED lighting in PW garage (Rob information) etc
- d) Marina and boaters – Simon as Dockmaster
- e) Ratepayer issues ahead of May long weekend
- f) Council roads tour
- g) No Homecoming weekend celebration on the August long weekend
- h) Other issues

Cockburn Island Logo



ESTIMATE

Justin Dzama
323 Huron St.
Sault Ste. Marie, Ontario P6A 1R9
Canada

(705) 943-5683
dzama.ca

BILL TO
Township of Cockburn Island
Scott Stewart
Ontario
Canada

sscott012001@sympatico.ca

Estimate Number: 20041401

Estimate Date: April 14, 2020

Expires On: May 31, 2020

Grand Total (CAD): \$162.00

Services	Hours	Rate	Amount
Logo Restoration/Digitization	3	\$60.00	\$180.00
Friends/Family Discount (Logo Restoration/Digitization) 10% discount on regular rate	3	(\$6.00)	(\$18.00)
Total:			\$162.00
Grand Total (CAD):			\$162.00

Resolution # 20-05-03a
Moved: S Stewart
Seconded: E Papineau

That we proceed with quote as received from Justin Dzama (\$162 incl HST) for the redesign of the Township's logo for use on letterhead, permits etc

CARRIED

There was a discussion about the Chief Building Official (CBO) services. He had replied as follows to Council's earlier request for information on how to handle construction-in-progress. ***I have attached Gordon Township's Permit Fees. You will notice they have a penalty of \$500.00 for non compliance of fee schedule. The penalty would also require a permit to be applied for and the fee paid. There would also be the requirement for work completed to be uncovered.***

When I first started for Cockburn Island there was a deposit attached to the permit fee that would cover the cost of transportation to the Island. Austin was the Clerk at the time. That was removed at some point. I currently have been doing inspections with Pictures. Which seems to work. If council would like me to go over for site inspections transportation will need to be arranged. Also I have been using the same fee schedule as Gordon Township and Billings for Cockburn. If you adopt this schedule the penalty included your By-Law officer could apply the penalty and would trigger the application for a building Permit. Hope this helps.....Dan (Osborne, CBO)

Resolution # 20-05-04a
Moved: R Brown
Seconded: E Papineau

That MPAC be asked to visit Cockburn Island to be sure that real assessments are on record

CARRIED

Designated Council Member – for routine communications with seasonal Lead Hand Darren Rogers as per Agreement

Resolution # 20-05-05a
Moved:
Seconded:

That **Scott Stewart** be appointed as the designated Council Member for the purposes of routine communications with the township's seasonal Lead Hand, Darren Rogers. This is in accordance with By-Law #2020-03 which adopted the 2020-21 Lead Hand agreement. The Mayor shall continue as the main contact for significant personnel, policy and work plan matters.

CARRIED

Financial Report

- a) Disbursements List since last meeting NCU #464 to #472
- b) Bank Statement Operating Accounts (to May 11/20- see below)
- c) Bank Statement Dock Accounts (to May 11/20)
- d) Bank Statement Heritage accounts (May 11/20)

Northern Credit Union accounts as of May 11th, 2020

Account	Balance
Dock Account 101	\$7,996.03
Heritage Account 102	\$6,791.06
<u>Operating Account 100</u>	\$120,067.89
Total: \$134,854.98	

Resolution # 20-05-06a

Moved: S Stewart

Seconded: R Brown

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #465 to # 472 be hereby received.

CARRIED

Ministry & General Correspondence - nil

Council Members' Concerns

- Council member Papineau reported that the air compressor, which is 15 years old, has broken down. It was agreed to obtain 3 quotes and share them by email. Darren will provide the specifications of the current unit. He said gravel was needed by the dock.
- Council member Cressman mentioned that Bill McCaig was ready to look at the grader hydraulic pump – progress was reported by Scott Stewart.
- Council member Brown updated on the reflective paint needed for the No Wake sign at the dock.
- Council member Stewart asked if any bids were received for the removal and replacement of the Hall subfloor (the Clerk said no bids received but one inquiry was received). He asked if the docks were in and reminded Council that repairs were needed to the Ford tractor and brush-hog, Backhoe windshield and grader. Shall we sell the spare riding mower? He suggested we build our fuel inventory now while prices were down. Any word on whether Thessalon has a new Fire Chief and if they would agree to be the township's Ontario Fire Marshal assistant.

New Business – if any

Clerk's Report

- a) Quattra on Cockburn Island – cell service, Thessalon radio phone equipment, dock router
- b) OPP Households report used for billing calculation (in package)
- c) Bank interest rate Current Balance : \$110,145.08 Current Interest Rate : 0.45% was 1.95%
- d) Township website – should we consider one? Is there a qualified ratepayer to help?
- e) 2020 NCC/Township trails plan?
- f) Is there Wifi in the Zion UC hall for future use by Cockburn council?
- g) Miscellaneous Items

Resolution # 20-05-07a

Moved: E Papineau

Seconded: S Stewart

That this meeting be now adjourned and that Council meet again at 5:00 PM Thursday, June 11th, 2020 at Zion UC, Main St., Thessalon or by Zoom online if the provincial emergency is still in place or at the Call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 6:43 PM