

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting **5:00 PM, Thursday, June 11th, 2020**
Council Met On-Line by Computer

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
Regrets: nil

**DUE TO THE ONGOING COVID-19 VIRUS PANDEMIC THIS MEETING
WILL BE HELD ONLINE AS AUTHORIZED BY BYLAW #2020-03**

Join Zoom Meeting <https://us02web.zoom.us/j/83187697014>

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations - none

Resolution # 20-06-01

Moved: S Stewart

Seconded: G Cressman

That the agenda be adopted as presented.

CARRIED

Resolution # 20-06-02

Moved: E Papineau

Seconded: R Brown

That the minutes of the May 14th regular meeting held On-line by Zoom be adopted as presented.

CARRIED

Action Items

Officially Open Marina? See attached provincial document – excerpt below next

People working as marina attendants, fuel dock attendants, cashiers, service technicians and detailers, marine rental coordinators, office administrators, and maintenance staff are just some of those in the marina service/transportation sectors who need to consider how they can work safely and prevent the spread. The symptoms of COVID-19 are like many other illnesses, including the cold and flu. At this time, it is recommended that any worker who has any symptoms related to cold, flu or COVID-19 should be sent home.

Resolution # 20-06-03

Moved: S Stewart

Seconded: G Cressman

That whereas the Province has lifted some covid19 restrictions including that marinas can open Now therefore be it resolved that we authorize the opening of the Cockburn Island municipal marina with the condition that the rules set by the province and contained in a bulletin concerning social distancing, sanitation, worker health monitoring etc. be respected.

CARRIED

Warren Weber and Hall foundation – is an end of July project start date okay with Council?
Mr. Weber's work season has been delayed due to the pandemic.

Resolution # 20-06-04

Moved: E Papineau

Seconded: S Stewart

That whereas the covid19 pandemic has resulted in the delay of many activities and projects across Ontario
Now therefore be it resolved that we accept Warren Weber's offer to come to the Island at the end of July instead of June to undertake the hall foundation project.

CARRIED

2020 NCC/Township Trails Plan – any work scheduled for 2020?

Resolution # 20-06-05

Moved: S Stewart

Seconded: G Cressman

That the NCC be advised that the following trails will be on the Township's work list for 2020

- Crossover Road – staff to brushhog from First Nation to 7th and 8th

- Rickett's Trail – brushhog including removal of beaver dam by staff
- Tea Kettle Trail to Burn if volunteers are available

CARRIED

Quattra on Cockburn Island – John Fitzsimmons to be on Cockburn Island later in the week of June 15th - cell service, Thessalon radio phone equipment, dock and XplorNet phone (VOIP)

Water St Survey – the Tulloch survey crew (Robert Halliday lead) to be on Cockburn Island for about 10 days starting June 15th.

Website Development and Maintenance

Resolution # 20-06-

Moved: E Papineau

Seconded: S Stewart

That we agree as follows as it concerns the quote received from Justin Dzama for;

a) Website development quote \$2025

b) Ongoing website maintenance quote \$27 per month base plus \$20 per hour

That we proceed with both aspects of the project once Council has reviewed sample websites created and maintained by Mr. Dzama and have satisfied themselves that the quality of the work will meet the township's needs.

CARRIED

MPAC – initial reply from Laura Voltti, municipal representative, regarding a visit by assessors to the island (see below next)

- *As you noted, due to the current COVID-19 situation MPAC temporarily halted property inspections in an effort to do our part to slow the spread of COVID-19 by observing provincial guidelines on physical distancing.*
- *One way that we can support municipalities during this time is to review building plans for new construction. The Worksight portal in Municipal Connect has been enhanced for municipalities to upload building plans for our review. This is an alternate way that MPAC can obtain property and construction information without having to physically inspect a property at this time.*
- *MPAC's inspection work is largely driven by permits. Municipalities submit permit files to MPAC, usually on a monthly basis, and MPAC uses the permit activity to monitor and prioritise inspections. I think this is a good place for us to start. I am not aware of any active permits on Cockburn Island and the last permit we have in our system is from 2004. Can you submit the building permit file to MPAC or give me a sense of the permit activity that has been occurring?*
- *Once we have a sense of the degree of construction and development we can determine our next steps.*

Resolution # 20-06-07
Moved: S Stewart
Seconded: E Papineau

That once the covid19 pandemic is over that we remind MPAC of Council's invitation to visit Cockburn Island so that they may update assessment records. Also that we request an update on the Planning Board's global mapping initiative which the Township helped pay for some years ago,

CARRIED

The Clerk will ask the Manitoulin Planning Board about the status of the "global mapping program" that the township contributed to several years ago.

Resolution # 20-06- 08
Moved: G Cressman
Seconded: E Papineau

That we investigate the requirements for the appointment of a municipal by-law enforcement officer.

CARRIED

Financial Report

- a) Disbursements List since last meeting NCU #473 to #482
- b) Bank Statement Operating Accounts (to June 8/20- see below)
- c) Bank Statement Dock Accounts (to June 8/20)
- d) Bank Statement Heritage accounts (June 8/20)

Northern Credit Union accounts as of June 8th, 2020

Account	Balance
<u>Dock Account 101</u>	\$7,996.03
<u>Heritage Account 102</u>	\$6,791.06
<u>Operating Account 100</u>	\$123,607.78

Resolution # 20-06-09
Moved: S Stewart
Seconded: R Brown

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #473 to # 482 be hereby received.

CARRIED

Ministry & General Correspondence - nil

Resolution # 20-06-10
Moved: E Papineau
Seconded: R Brown

That Huron Timber be asked if the township can use their radio tower and signal. And further that we purchase 2 new radios.

CARRIED

Council Members' Concerns

- Mayor Jones reported that the pallet truck had arrived for the garage and the door for the McLeod House. The new air compressor is at Rankin Fuels. The compressor and fuel will be brought over by B&L. There are issues with the scrap trailer.
- Council member Papineau mentioned more gravel was needed by the boat ramp and Dump Rules are not being honoured by everyone. We should consider moving the landfill bin to the entrance. He asked if the Fire Break had been cleaned yet by Huron Timber.
- Council member Stewart said the grader parts are on-island – Council agreed he perform the repair as a contract for which he would invoice the Township. In addition to a written report he sent to Council members he added concerns about communications with the workers, reporting he thought a good job was done spreading gravel at the church, proposed sharing radios with Huron Timber for mostly safety reasons, not cutting and dropping trees into the ditch and limestone pieces at marina that were a tripping hazard
- Council member Brown mentioned that the brush hog leaked oil onto the new shed gravel floor (the soiled gravel needs to be removed and replaced), agreed Monday is now PW maintenance day and raised a question about the calcium bag sale limit. He mentioned we need a better potable water system at the McLeod House. Status of Hall Floor quote? He delivered the LED lights for the garage to the Island and now we need an installer. Compressor “off and on” operation needs review.
- Council member Cressman mentioned the progress on the scrap tires trailer, grader repair and other items.

New Business – nil

Clerk's Report

- a) Miscellaneous Items only

Note regarding the following adjournment motion. There appeared to be a consensus preferring that the July 9th meeting be in-person unless circumstances required an online meeting.

Resolution # 20-06- 11
Moved: R Brown
Seconded: E Papineau

That this meeting be now adjourned and that Council meet again at 5:00 PM Thursday, July 9th, 2020 at Zion UC, Main St., Thessalon or by Zoom online if the provincial emergency is still in place or at the Call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 6:21 PM