

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

Regular Meeting 5:00 PM, Thursday, August 13th, 2020
Council Met On-Line by Computer

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
PW Lead Hand: Darren Rogers
Regrets: Glen Cressman

**DUE TO THE ONGOING COVID-19 VIRUS PANDEMIC THIS MEETING
WILL BE HELD ONLINE AS AUTHORIZED BY BYLAW #2020-03**

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations - none

Resolution # 20-08-01

Moved: E Papineau

Seconded: R Brown

That the agenda be adopted as presented.

CARRIED

Resolution # 20-08-02

Moved: S Stewart

Seconded: R Brown

That the minutes of the July 9th regular meeting held On-line by Zoom be adopted as presented.

CARRIED

At 5:03 PM Council went into Closed Session to discuss HR matters

Resolution # 20-08-03

Moved: E Papineau

Seconded: R Brown

That we go into Closed Session

CARRIED

Resolution # 20-08-04

Moved: R Brown

Seconded: S Stewart

That we return to open session.

CARRIED

Closed session adjourned at 5:14 PM

Action Items

Cemetery Head Stones

Resolution # 20-08-05

Moved: S Stewart

Seconded:

That the following measures be taken to reset some of the leaning head stones at the community cemetery;

- Public Works is authorized to repair the headstones at the cemetery
- Assess each individually and make a plan for each with appropriate materials

CARRIED

On-site Project Contacts/Assistants– consider Clerk’s suggestion to create a small list of persons willing to act as project contacts to assist with some of the logistics and other details on the island during projects. Consider some compensation for the Hall project helpers

Resolution # 20-08- 06

Moved: R Brown

Seconded: S Stewart

That whereas the Clerk-Treasurer has reported that for larger projects he needs the assistance of someone on the island who can arrange and coordinate some of the local details that it is impossible to manage from the office in Walford. (The recent Hall foundation project was one such example as will the large 12th and 15th project mainly in 2021.)

Now therefore the following measures be taken to assist him on an as-needed basis;

- That we seek a roster of helpers once the website is operational and that we deal with remuneration and scheduling as required

CARRIED

Resolution # 20-08-07

Moved: S Stewart

Seconded: E Papineau

That whereas the Clerk-Treasurer was assisted by members of Council who took considerable personal time to assist with some of the critical details of the just-completed Hall foundation project,
Now therefore be it resolved that a sum of \$1500 be divided among those that were available to help and that the Clerk-Treasurer propose an appropriate sharing of this amount based on feedback from members of Council.

CARRIED

Receive Darren's reports for July - see attached in Council document package

Resolution # 20-08-08

Moved: S Stewart

Seconded: E Papineau

That we hereby receive with appreciation Darren Rogers' various Public Works reports for July.

CARRIED

Items Darren suggests be purchased – request to purchase

- Size 14 chest waders
- 1 laptop ruff service for the daily log in the garage save retyping
- 12 in culverts 1 x 30ft 2 x 20ft
- filters DF24C Canister @ \$159.29 List each
DF24A 1.0 Micron Filter Element @ \$114.45 List each
The Canister is ½" NPT inlet/outlet, so you'll need to bush it up and down

Resolution # 20-08- 09

Moved: S Stewart

Seconded: E Papineau

That the following items be approved for purchase as recommended by the Public Works Lead Hand, Darren Rogers;

- Size 14 chest waders - approved
- 1 laptop ruff service for the daily log in the phone building to save retyping –approved with printer included
- 12 in culverts 1 x 30ft 2 x 20ft – approved, to be acquired based upon a list to be prepared
- filters DF24C Canister @ \$159.29 List each
DF24A 1.0 Micron Filter Element @ \$114.45 List each - approved at one of each

CARRIED

Heritage Account Expenditures 2019 and 2020 – review allocation to projects (details at meeting)

Resolution # 20-08- 10
Moved: E Papineau
Seconded: R Brown

That the following items, which are already paid for be included in the 2019 and 2020 Heritage account spending;

- Hall
- Schoolhouse
- Church

CARRIED

By-Law Enforcement Officer

Resolution # 20-08- 11
Moved: S Stewart
Seconded: E Papineau

That we join the Ontario By-Law Enforcement Officers Association so that training can be made available to whoever shall become the new Township By-Law Enforcement Officer as has been proposed.

CARRIED

Financial Report

- a) Disbursements List since last meeting NCU #506 to #XXX (copy to follow)
- b) Bank Statement Operating Accounts (to Aug 9/20- see below)
- c) Bank Statement Dock Accounts (to Aug 9/20)
- d) Bank Statement Heritage accounts (Aug 9/20)

Northern Credit Union accounts as of August 9th, 2020

Account	Balance
Dock Account 101	\$10,023.07
Heritage Account 102	\$6,856.06
Operating Account 100	\$191,262.70
1 Year GIC (partially Heritage Acc't)	\$52,201.57

Total \$260,343.40

Resolution # 20-08-12
Moved: R Brown
Seconded: E Papineau

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #505 to #518 be hereby received.
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CARRIED

Ministry & General Correspondence - nil

Council Members' Concerns

- Council member Brown mentioned that some are driving their vehicles too fast in the village area. He may visit them.
- Council member Papineau suggested a letter be sent to speeders. There was general agreement this should be done. (Note- the Clerk would require the names of speeders).
- Council member Stewart reported on a conversation he had with Paul Perigord about historical material he had which he would be willing to place in the Hall if Council agreed and supplied cabinets. There are beavers requiring removal. Additional points raised included ongoing issues with the garbage bin at the landfill, 12th, 15th and 9th road issues, Huron willing to take clean brush and wood, bring chipper into new building?, Hall grey water drainage, cell service needs another antenna?, Microsoft Teams instead of Zoom? 3 pm PW quitting time not suitable for Huron gravel hauling and spreading, equipment repairs should be in garage not in new shed and should the Hall be re-wired? Issue a tender?
- Mayor Jones reported that the cement pad outside the Hall is deteriorating so suggested we use the material leftover from the Hall foundation project. Floor vents should be installed to keep it dry under the Hall especially with a new floor being installed.
- (Darren mentioned the Hall walls should be fixed before the new flooring goes in and he asked about old the grader tire status)

New Business – if any

Clerk's Report

- a) Purchase More Calcium – update - \$2600 including delivery to Thessalon dock before HST – 2 pallets, \$17.50/bag (20 kg)
- b) Issue Tender for LED Light Installation (Garage) and re-release Hall sub-floor project – Sentinel ads are out. Suggest Facebook too.
- c) Website Development and Maintenance – update- domain
- d) Larry Peterson (lawyer)- second retainer (\$350) paid for Sawchyn land donation
- e) Xplornet phone update – transfer of Bell #842-3739 to Xplornet
- f) Miscellaneous Items

Resolution # 20-08-13

Moved: R Brown

Seconded: S Stewart

That this meeting be now adjourned and that Council meet again 5:00 PM Thursday, September 10th, 2020 at Zion UC, Main St., Thessalon or by Zoom or at the call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 7:00 PM