

COUNCIL MINUTES

The Municipal Corporation of the
Township of Cockburn Island
Incorporated 1881

IT LOOKS LIKE THIS WILL BE AN IN-PERSON MEETING BUT SINCE WE WILL TRY TO BROADCAST THE MEETING FOR INTERESTED RATEPAYERS AND TO ACCOMODATE ANY MEMBERS OF COUNCIL AND DARREN WHO CANNOT ATTEND THERE WILL BE A ZOOM LINK SENT OUT- THIS IS AN EXPERIMENT

Regular Meeting 5:00 PM, Thursday, September 10th, 2020

PRESENT:

Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
PW Lead Hand: Darren Rogers
Regrets: nil

Call-to-Order by Mayor Jones. A quorum of the Council was present.

Pecuniary interest declarations - none

Delegations - none

Resolution # 20-09-01

Moved: E Papineau

Seconded: Rob Brown

That the agenda be adopted as presented.

CARRIED

Resolution # 20-09-02

Moved: R Brown

Seconded: E Papineau

That the minutes of the August 13th regular meeting held On-line by Zoom be adopted as presented.

CARRIED

Action Items

Hall Sub-floor Tender – one bid received

Council Member Scott Stewart declared a conflict of interest on the following Hall tender matter and did not participate in the discussion except to answer questions of clarification.

Resolution # 20-09-

Moved: R Brown

Seconded: G Cressman

That whereas the following single tender from Scott Stewart been received for work on the Hall involving the removal of the flooring and replacement of the sub-floor as outlined below;

- Amend completion date to June of 2021 in case of unforeseen circumstances
- To remove old floor and install new T&G plywood sub floor .
- To remove lower cupboards and re-install
- \$ 4,525.00 Total
- All permits supplied by council
- Council to remove all tables and chairs
- Council to remove stove , fridge & articles from lower cupboards
- Council to remove articles from stage
- Power supplied by Council
- Council to supply 2 hours of backhoe use if required
- Council to bring all supplies to hall
- No vapour barrier
- Glue ok

Now therefore be it resolved that the Scott Stewart tender be accepted with any clarifications as noted.

The Tender Call issued by the Township and advertised is abbreviated and summarized as follows;

CALL FOR QUOTATIONS FOR THE SUPPLY OF LABOUR AND MATERIALS TO REMOVE THE FLOOR AND SUB-FLOOR AND REPLACE THE SUB-FLOOR AT THE COMMUNITY HALL ON COCKBURN ISLAND

Proposals are to include a price for material, equipment, tools and labour. It is expected that work will be completed by October 7th, 2020. The contractor's transportation to/from the Island is at the contractor's cost.

- The contractor will remove the existing floor covering and subfloor sheeting
- The contractor is responsible for any work to the floor joists if needed
- The contractor will install a new subfloor of a standard to satisfy the Ontario Building Code
- The contractor will arrange the supply of materials which the Township will pay for and deliver at the contractor's option. (In this case you will quote only for your labour, equipment and tools plus itemized other costs.)
- The contractor will pile any waste neatly near the job site and the Township staff will remove

same at Township cost.

- There should not be any plumbing and electrical concerns

Certain municipal equipment is available, if required, at the regular rates. The cost of these, if required, is to be included in your tender price.

Response no later September 7th

CARRIED

Receive Darren's reports for August - see attached in Council document package

Resolution # 20-09- 04

Moved: E Papineau

Seconded: R Brown

That we hereby receive with appreciation Darren Rogers' Public Works reports for August.

CARRIED

Rental of Wood Chipper – is it a good idea? In what circumstances? rate? with operator?
Terrain conditions?

Resolution # 20-09- 05

Moved: R Brown

Seconded: E Papineau

That Council agrees as follows as it concerns requests received by ratepayers to rent the municipal wood chipper;

- On the condition it is operated by a township employee within the hamlet accessible by municipal roads
- Anything outside the hamlet to be on a case-by-case basis
- The rate would be \$50 per hour from the garage and return
- This is for brush only
- Employees have a right to refuse the material

CARRIED

Culverts Update – submitted by Mayor Brenda and PW Lead Hand Darren

*We went over where new culverts are/will be needed in the next foreseeable future, two years. I will be leaving for Saturday I think so won't be here when the others are back. At the moment we have in inventory -18 inch - 4 x 20 Feet and 2 x 30 - no 12 inch
The breakdown of what is needed is - 12" x 20' just past Robinson lake*

*The following in the next couple years
- 12" x 30' C street, pending Tulloch survey results
- 12" x 30' Mitchell farm
- 12 x 30' 4 corners at the block
- 12" x 30' the 12th by Stevens
- 18" x 30' On 20th by cranberry marsh
- 18" x 30' on 14th edge of swamp by oaks, replace
We should order
4 x 12" x 20',
8 x 12" x 30'*

house - 12" x 20' at the hall These two now	2 x 18" x 30' This will allow us to have what we require and have a little inventory for emergencies.
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Resolution # 20-09- 06

Moved: G Cressman

Seconded: S Stewart

That Council agrees as follows as it concerns the report submitted for the purchase and installation of culverts;

- 4 of 12 inch X 20 ft
- 8 of 12 inch X 30 ft
- 2 of 18 inch X 30 ft

CARRIED

Planning Board Official Plan Amendment Application Form

Resolution # 20-09-07

Moved: S Stewart

Seconded: G Cressman

That Cockburn Island Council agrees with the proposed Official Plan (OP) Amendment Application Form to be used by the Manitoulin Planning Board now that the new OP has received the Minister's approval.

CARRIED

Financial Report

- Disbursements List since last meeting NCU #519 to #539
- Bank Statement Operating Accounts (to Oct 4/20- see below)
- Bank Statement Dock Accounts (to Oct 4/20)
- Bank Statement Heritage accounts (to Oct 4/20)

Northern Credit Union accounts as of Sept 6th, 2020

Account	Balance
<u>Dock Account 101</u>	\$10,023.07
<u>Heritage Account 102</u>	\$6,856.06
<u>Operating Account 100</u>	\$165,112.14
<u>1 Year 400 GIC</u>	\$52,201.57
Total	\$234,192.84

Resolution # 20-09-08

Moved: G Cressman

Seconded: S Stewart

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #519 to #539 be hereby received.

CARRIED

Ministry & General Correspondence - nil

Council Members' Concerns

- Mayor Jones reported that several hydro poles were missed by the Hydro One crew when they were on the island recently (the Clerk will send Hydro One the provided photos)
- Council member Papineau asked if the First Nation was invoiced for parking at the dock? (the Clerk reported they were not as a custom invoiced for parking)
- Council member Brown asked about the speeding and bad behaviour of some family members or guests of a particular ratepayer this past August particularly at the beach (the Clerk will send a letter). The brush pile at the quarry should be burned this fall. He is still looking for a grader wheel.
- Council member Cressman would like to keep ratepayers up-to-date on the 12th and 15th project
- Council member Stewart raised the following subjects – cemetery tombstone repair, grey water drainage at the Hall (it was agreed to get this done), bulldoze gravel at the Hall parking lot after making a project sketch (it was agreed to get this done), concrete steps at ramp, concrete pad south side of Hall, stacking chairs and tables for Hall, garage racking at apprx \$400-\$500, repair to Gas Shed wall and door (staff to do this?), new Mcleod House kitchen entrance door does not fit and add screen door plus replace door from deck? (it was agreed to get this done), wood chipper should be stored in the shed. Chip some wood for the landfill, road work on Water St. (Beach Rd) must be within the new survey monuments which should be staked so the grader operator doesn't pull them out (it was agreed to get this done), Beach Rd needs some gravel (it was agreed to get this done), brush 9th and 10th, 60 loads of gravel out of 100 have been delivered, outside LED lights at OPP building (it was agreed to get this done), OPP building ceiling repair needed, charge people to use garage for personal work (it was not agreed to but arrangements are by permission of Darren and tools must be supplied by the ratepayer), E St. floods with every rain, he asked about the recent supply run for parts at a cost of \$300 (there should be a policy), move workshop to OPP building?

Resolution # 20-09- 09

Moved: S Stewart

Seconded: G Cressman

That we arrange with Paul Perigord quantities and pricing for wall siding boards for the Hall, Gas Shed and Church. And that the final cost be brought back to the next meeting.

CARRIED

Concerning the above it was noted that a bottom course of siding at the Hall was needed to suit the recent foundation repair. Paul Perigord has the equipment to produce custom wood siding.

Resolution # 20-09- 10

Moved: E Papineau
Seconded: R Brown

That we order two new front tires for the backhoe.

CARRIED

New Business – none

Clerk's Report

- a) 12th and 15th Update – Chris Kirby is willing to attend a Council meeting. Due to pandemic the only update as of Sept 2nd is as follows-

Yes, I can be available. I won't have much of an update for you, things haven't changed a great deal since our last meeting, although our Environmental Group did make it to the site to do their checks and we've been rolling things through DFO and MNRF, but at an even slower than usual pace due to COVID. Also, still working on the final design for the breakwater with our Coastal Engineering group....Chris Kirby

- b) Gravel suggestion by Darren for 20 loads of gravel for the north Hill on the 15th
- c) How to handle staff time-off during season
- d) Cannabis Funding - \$15K update on "reporting"
- e) Safe Restart Funding - \$25,000 – future reporting
- f) By-Law Enforcement Officer – update
- g) Tender for LED Light Installation (Garage) – Sentinel ad has been published
- h) Website Development and Maintenance – update
- i) Hall electrical upgrade tender drafted
- j) Messages in township phone come by email
- k) E-banking for tax payments is costly
- l) Miscellaneous Items

Resolution # 20-09-11

Moved: S Stewart

Seconded: G Cressman

That this meeting be now adjourned and that Council meet again 5:00 PM Thursday, October 8th, 2020 at Zion UC, Main St., Thessalon or at the call of the Mayor.

Carried

Brenda Jones, Mayor

Brent St. Denis, Clerk

Time – 7:26 PM