

COUNCIL MINUTES

Township of Cockburn Island
5:00 PM, Wednesday, March 17th, 2021
ONLINE BY ZOOM
ZOOM LINK <https://us02web.zoom.us/j/81279488879>

PRESENT: Mayor: Brenda Jones
Councilors: Robert Brown
Glen Cressman
Evan Papineau
Scott Stewart
Clerk: Brent St. Denis
Regrets: nil

Call-to-Order by Mayor Jones.

A quorum of the Council was present.
Several ratepayers attended by Zoom

Pecuniary interest declarations - none

Delegations – none

Resolution # 21-03-01
Moved: E Papineau
Seconded: G Cressman

That the agenda be adopted as presented.

CARRIED

Resolution # 21-03-02
Moved: S Stewart
Seconded: R Brown

That the minutes of the February 11th regular meeting held online by Zoom be adopted as presented.

CARRIED

Action Items

Resolution # 21-03- 03
Moved: E Papineau
Seconded: R Brown

That Be It Resolved that By-law #2021-02 being a by-law to adopt the 2021 Budget and Tax

Rate needs be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2021-02 and be filed in the by-law book.

Carried

New Dock Quotes

Any decision on the following quotes has been postponed.

- North Shore Docks of Sudbury – 96 ft of docks with taxes, hardware and delivery extra

4	Each	8' x 24' Cottage Series dock with 18" x 5/8 thick HDPE pite Decked with 2"x6" PT	\$10,149	40,596.00
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- Richardson Docks of Iron Bridge - 120 ft with hardware, bumpers and delivery, taxes extra
Six 8ft x 20ft Dock Sections \$33,678
Edge bumpers all around & cedar decking

All materials including decking (unless requested) is sienna brown pressure treated 2" x 6".

Three full-length pontoon floats will support each dock section. Our floats are polyethylene with a closed cell foam billet inside. They are rectangular in shape 24" wide x 12" high. These are the recommended dock floats however we also have 24" x 22" floats. Each dock section would be supported by two of the larger floats. We use pin-less dock hinges made by Hitch Hinge ([ww.hitchinge.ca](http://www.hitchinge.ca)). Spacing between the docks is seamless as each section is designed to have over hanging deck boards to close off the natural gap.

Consider a Bylaw #2021-03 to adopt an Asset Management Policy – as required by provincial mandate

Resolution # 21-03-04

Moved: E Papineau

Seconded: G Cressman

That Be It Resolved that By-law #2021-03 being a by-law to adopt an **Asset Management Policy** be read a first and second time.

Carried

The AMP Policy By-law is to be returned to the April 28th meeting for third and final reading.

Resolution # 21-03- 05

Moved: G Cressman

Seconded: S Stewart

That whereas the Province is requiring that all municipalities be AMP 2.1 compliant by July 2021 and whereas the Clerk will require assistance from time-to-time on the island to update the

AMP inventory and to incorporate Levels of Service and other information into the spreadsheet records,

Now therefore be it resolved that the Clerk may engage on-island help within the casual hourly rate range to assist him with this work. The number of hours not to exceed 70 unless additional hours are approved at a later time.

Carried

Water St. Survey – since the receiving following update from the surveyor - the Clerk now has paper copies of the 3 draft surveys

Bob Halliday up-date on the survey: Plan 1 (west side and bottom end of the bay is attached. We did it in two versions – the one called “Topo” includes the buildings of interest to give context and it also includes areas. The version to be deposited will not show either of these items because that is generally a requirement of AOLS. Plan 2 (From E Street to C Street) is about 95% complete. I finished what I expect will be the final checking an hour ago and sent it back to the draftsman for a small number of edits and I expect to get it back tomorrow – but I will be working out near the Sault tomorrow so I won’t be able to do my final review until Monday. I did the first round of checking on Plan 3 (between C and B Streets) earlier this week and have the revised version back but haven’t had a chance to review it yet – that’s on the agenda for Monday, and if all goes well all three plans will be out by Wednesday.

Resolution # 21-03-06

Moved: E Papineau

Seconded: S Stewart

That the draft surveys for Water St. recently prepared by Bob Halliday of Tulloch Engineering be hereby accepted and that they be deposited by the surveyor.

CARRIED

Consider Fees & Charges By-Law #2021-04 and By-Law #2021-05 – to increase various rates, fees, and charges by 2% above 2020

Resolution # 21-03- 07

Moved: E Papineau

Seconded: G Cressman

That Be It Resolved that By-law #2021-04 being a by-law to adopt the 2021 rates for Fees and Charges be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation’s seal, be numbered 2021-04 and be filed in the by-law book.

Carried

Resolution # 21-03-08

Moved: R Brown

Seconded: E Papineau

That Be It Resolved that By-law #2021-05 being a by-law to adopt the 2021 rates for Wages and Honoraria be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation’s seal, be numbered 2021-05 and be filed in the by-law

book.

Carried

Confirm NCC Dates for McLeod House rental

Resolution # 21-03-

Moved:

Seconded:

That the following summer bookings for the McLeod House be recorded;

- NCC May 28 -June 3, June 26-July 3, July 29- August 6, October 31 – Nov 5 for hunting week (subject to actual hunt dates),
- Brown wedding mid-August weekend (Aug. 14, 2019)

CARRIED

Financial Report

- a) Disbursements List since last meeting NCU #613 to #620
- b) Bank Statement Operating Accounts (to March 13/21- see below)
- c) Bank Statement Dock Accounts (to March 13/21)
- d) Bank Statement Heritage accounts to (March 13/21)

Northern Credit Union accounts as of March 13th, 2021

Account	Balance
<u>Dock Account 101</u>	\$10,815.39
<u>Heritage Account 102</u>	\$6,986.06
<u>Operating Account 100</u>	\$140,961.40
<u>1 Year 400</u>	\$52,201.57

TOTAL \$220,756.49

Resolution # 21-03-10

Moved: S Stewart

Seconded: R Brown

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #613 to # 620 be hereby received.

CARRIED

Ministry & General Correspondence – nil

Council Members' Concerns

- Council Member Cressman raised the following issues – a township drone for land and project purposes
- Council Member Papineau thanked Glen for his website writing
- Council Member Brown updated on the new laptops and Zoom camera. He asked about

summer bargaining plans.

- Council Member Stewart commented upon cell service, the proposed new Public Works reporting form, a new tractor is costly.
- Mayor Jones asked about ORNG coming to the island to vaccinate resident persons

Clerk's Report

- a) Municipal Modernization – the Intake Two application has been submitted to help us find efficiencies, to modernize and assist with achieving the Asset Management Program (AMP) requirements.
- b) 12th and 15th Project – update
- c) Cell service – John Fitzsimmons of Quattra with Simon's help
- d) Clerk submitted acceptance of \$17,000 additional Covid19 relief from province- total to-date is approx. \$42,000
- e) Radio License – Remove former Bell radio phone from federal list?
- f) Acquire a drone for various purposes such as aerial road, wharf, landfill, pit and project inspections, site planning, etc.?
- g) eTracks Tire Recycling – inventory of tire sizes needed
- h) Miscellaneous Items

Resolution # 21-03-11

Moved: R Brown

Seconded: S Stewart

That this meeting be now adjourned and that Council meet again at 5:00 PM Wednesday, April 28 th , 2021 at Zion UC, Main St., Thessalon or by Zoom depending upon Covid19 pandemic circumstances or at the call of the Mayor

Carried

6:20 PM