

COUNCIL MINUTES

**Township of Cockburn Island**  
**5:00 PM, Wednesday, January 12<sup>th</sup>, 2022**  
**ONLINE BY ZOOM**

**ZOOM LINK <https://us02web.zoom.us/j/836xxxxxxx>**

PRESENT: Mayor: Brenda Jones  
Councilors: Robert Brown  
Glen Cressman  
Evan Papineau  
Scott Stewart  
Clerk: Brent St. Denis  
Absent: nil

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Call-to-Order by Mayor Jones.

A quorum of the Council was present.  
Several ratepayers attended by Zoom  
Pecuniary interest declarations - none

**Delegations** – none

**Guest(s)** – Chris Kirby (Tulloch Engineering) re: 12<sup>th</sup> and 15<sup>th</sup> project

Resolution # 22-01-01  
Moved: E Papineau  
Seconded: G Cressman

That the agenda be adopted as presented.

CARRIED

Resolution # 22-01-02  
Moved: S Stewart  
Seconded: R Brown

That the minutes of the December 1<sup>st</sup>, 2021 meeting held by Zoom be adopted as presented.

CARRIED

**Action Items**

**12<sup>th</sup> & 15<sup>th</sup> -Zoom with Chris Kirby of Tulloch** – Mr. Kirby reported that the road design is well underway and expected tenders could go out late February. He thought the project would take 4-6 weeks. Tulloch will prepare the contract documents. The prospective bidders will make their own arrangements for a site visit.

Resolution # 2022-01-03  
Moved: E Papineau  
Seconded: G Cressman

That we express our appreciation to Chris Kirby of Tulloch Engineering for the update provided at this meeting and that we press forward with plans to complete the 12<sup>th</sup> and 15<sup>th</sup> ICIP funded project including that quotes be obtained as soon as possible for adapting the original ferry jetty or old inner harbour pier to allow for the docking of a variety of marine barges and commercial vessels for the purpose of loading and off-loading machinery and aggregates to complete this project.

CARRIED

**Budget 2022 Initial Considerations** – review 2021 budget and ideas for 2022.

Resolution # 2022-01-04  
Moved: R Brown  
Seconded: G Cressman

That the 2022 municipal budget be drafted with a view to limiting the tax increase to 2% and that the following items be included in the budget draft  
-New Zoning Bylaw review by a professional firm

CARRIED

**Various 2022 Fees and Honoraria rates**

Resolution # 2022-01-05  
Moved: E Papineau  
Seconded: R Brown

That the various fees, charges and standing contracts for Public Works staff and Administration be increased by 2% over 2021 to reflect cost-of-living increases and that the appropriate bylaws be brought forward to a future meeting for confirmation.

CARRIED

**By-law #2022-01 re: Borrowing** – annual by-law adopted each January to authorize short-term borrowing if needed

Resolution # 2022-01-  
Moved: S Stewart  
Seconded: R Brown

That By-law #2022-01 being a by-law to authorize borrowing from time-to-time to meet current needs be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2022-01 and be filed in the by-law book.

CARRIED

**Note** – the above by-law will be used by the Clerk-Treasurer to apply to Infrastructure Ontario for the needed bridge-financing for the 12<sup>th</sup> and 15<sup>th</sup> project to cover cash needs while the federal and provincial governments process project claims.

## Land Sale Policy By-law

Resolution # 2022-01- 07  
Moved: E Papineau  
Seconded: S Stewart

That Be It Resolved that By-law #2021-07 being a by-law to adopt a Municipal Land Sale Policy to guide all sales of municipally owned land be read a second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2021-07 and be filed in the by-law book.

CARRIED

**Note** – the Land Sale Policy provides that land sold under the Tax Registration protocol will be sold in accordance with this policy

## Draft Zoning Bylaw

Resolution # 2022-01-08  
Moved: G Cressman  
Seconded: R Brown

That we ask the Manitoulin Planning Board management if they can suggest a consultant or consultants from whom quotes may be obtained for a review of the draft Cockburn Island Zoning Bylaw.

CARRIED

**Parking Fees and Dockmaster Share** – new question – are parking fees collected by Dockmaster included in dock revenue sharing? Treasurer needs to know. No policy now.

Resolution # 2022-01-09  
Moved: E Papineau  
Seconded: S Stewart

That Council directs as follows as it concerns the 50% sharing with the Dockmaster of dock parking fees collected at the marina by the Dockmaster  
-That they be shared as with dock fees (50%)

CARRIED

**Renewal of OCIF Formula**-Based infrastructure funding - \$100K per year for possibly 5 years. Replaces the \$50K which expired in 2021.

Resolution # 2022-01-10  
Moved: E Papineau  
Seconded: R Brown

That whereas the Province has renewed the OCIF Formula Based infrastructure funding for a possible five(5) years and if the terms of the funding remain the same as the past funding, then the expenditures are to be made to continue road work and to adapt the original ferry dock or inner harbour industrial pier for service as a loading/unloading facility for equipment, machinery, aggregates and other critical supplies

CARRIED

**Volunteer Recognition** – Ontario award program – see attached

Resolution # 2022-01-11

Moved: G Cressman

Seconded: S Stewart

That we proceed as follows as it concerns the Province’s volunteer recognition program  
- Collect nominations from members of Council

CARRIED

### **Financial Report**

- a) Disbursements List since last meeting NCU #736 to # 753
- b) Bank Statement Operating Accounts (to Jan 9<sup>th</sup> /22)
- c) Bank Statement Dock Accounts (to Jan 9<sup>th</sup> /22)
- d) Bank Statement Heritage accounts (to Jan 9<sup>th</sup> /22)

#### **Northern Credit Union accounts as of January 9<sup>th</sup>, 2022**

<b>Account</b>	<b>Balance</b>
<u>Dock Account 101</u>	\$13,294.07
<u>Heritage Account 102</u>	\$7,916.06
<u>Operating Account 100</u>	\$117,886.03
<u>1 Year 400</u>	\$52,984.59

TOTAL \$192,080.75

Resolution # 2022-01-12

Moved: E Papineau

Seconded: G Cressman

That the Treasurer’s report on bank balances and the list of disbursement cheques numbered from #736 to # 753 be hereby received.

CARRIED

### **Ministry & General**

### **Council Members’ Concerns**

- Council member Brown let’s “keep going” with our projects
- Council member Cressman asked for some clarification concerning possible use of the old ferry jetty as a barge dock
- Council member Stewart raised the issue of where to store gravel in the village area if gravel was barged in, quote for medical building drawings is apprx. \$3500 and he listed a number of outstanding projects including gas shed, dock boards, hall siding, Hall platform and lift, parking lot seasonal clearance and culvert assessment.
- Mayor Jones indicated that the Emergency Training will be postponed until Covid19 measures allow. Items suggested for the medical building are a blood pressure cuff and oxygen monitor. And she reported the passing of 3 ratepayers Wayne Hnatchuk, Harvey Stevens and Esme Rintala. (The Clerk will arrange for a donation to their chosen charity)

**Clerk’s Report**

- a) Clerk assumes sale of municipally-owned lot described as **45 C St, N** is on-hold indefinitely
- b) Building Broadband Faster Act Guideline and Regulations – see attached – hard to know now if this will help Cockburn Island – Clerk will check
- c) Explain NORDS funding (53K) versus OCIF Formula (new \$100K)
- d) 12<sup>th</sup> and 15<sup>th</sup> short-term bridge financing – Ontario provincial lender “Infrastructure Ontario”
- e) NOHFC Hall grant request submitted
- f) OMERS proceeding for PW worker
- g) Zoom camera ready and tested with Rob’s help – will be used for hybrid meetings held in Thessalon with remote viewing provided for.
- h) Miscellaneous Items

**Adjournment**

Resolution # 2022-01-xx

Moved:

Seconded:

That this meeting be now adjourned and that we meet again at 5:00 PM on Wednesday, February 9<sup>th</sup>, 2022 at Zion UC, Main St., Thessalon or by Zoom online depending upon Covid19 restrictions, if any, or at the call of the Mayor.

CARRIED

Time –6:49 PM

2022 Meeting dates Jan 12	May 11, 25 or June 1	September 28
Feb 9	June 8, 22 or June 29	October 26
March 9	July 27 or Sat July 30 on Cockburn	November 23 or Nov 30 or
April 13	August 24 or Aug 31	December 7

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