

COUNCIL MINUTES

*Township of Cockburn Island*

5:00 PM, Wednesday, March 16<sup>th</sup>, 2022

ONLINE BY ZOOM

ZOOM LINK <https://us02web.zoom.us/j/83490428705>

PRESENT:

- Mayor: Brenda Jones
- Councilors: Robert Brown
- Glen Cressman
- Evan Papineau
- Scott Stewart
- Clerk: Brent St. Denis
- Absent: none

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5:02 PM

Call-to-Order by Mayor Jones.  
 A quorum of the Council was present.  
 Several ratepayers attended by Zoom  
 Pecuniary interest declarations – none  
 Delegations – none

Resolution # 22-03-01  
 Moved: E Papineau  
 Seconded: S Stewart

That the agenda be adopted as presented.

CARRIED

Resolution # 22-03-02  
 Moved: R Brown  
 Seconded: G Cressman

That the minutes of the February 16<sup>th</sup>, 2022 meeting held by Zoom be adopted as presented.

CARRIED

**Action Items**

**Budget 2022**

Resolution # 22-03- 03  
 Moved:  
 Seconded:

That Be It Resolved that By-law #2022-09 being a by-law to adopt the 2022 Budget and Tax Rate be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk,

be sealed with the corporation's seal, be numbered 2022-09 and be filed in the by-law book.

Carried

## TMM Taxation Software and Tax IT support

Resolution # 22-03-04

Moved: E Papineau

Seconded: G Cressman

That Council decides as follows as it concerns a quote for a tax information system received from TMM a municipal management firm in Sudbury. This firm was recommended by our auditors BDO - APPROVED

In response to your request, we are pleased to present the following quote for all equipment, services, training, and support required to successfully implement **Managed Taxes** services at **Cockburn Island Township**. **Managed Taxes** software is a complete municipal property tax solution intended for small and mid-size municipalities. We provide property tax software for 30+ municipalities throughout Northern Ontario. We would be happy to provide you with references if you so desire.

### What's Included In This Quote?

**ALL Required Hardware:** This quote includes a network appliance which stores and serves up **Managed Taxes** software to **Cockburn Island Township** network. Setup on-site is at no additional cost.

**ALL Required Data Transfers:** Electronic format data transfer of your existing data, assessments, and OPTA details are provided at no additional cost. Customization of your tax bills including your logo and municipal terms / details is performed at no additional cost.

**ALL Required Training:** Initial training is provided on-site at no additional cost. Supplemental training is provided remotely without additional charge for supported installations.

**ALL Required Support Service and Software Upgrades:** There is no limit on support calls for **Managed Taxes** and there is never an upgrade cost.

• Deposit to confirm order and book installation date	\$ 3,300.00 + HST
• Balance due on installation	\$ 3,300.00 + HST
• Network appliance for the TMM software	\$ 750.00 + HST
Total initial capital outlay	<b>\$ 7,350.00 + HST</b>
Annual support (billed when final tax bills are run)	\$ 1,350.00 + HST

CARRIED

**By-Law #2022 -08** - to accept a donation of land (Sawchyn)

Resolution # 22-08-05

Moved: S Stewart

Seconded: G Cressman

That By-law #2022-08 Being BEING A BY-LAW TO ACCEPT THE DONATION OF LAND be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2022-08 and be filed in the by-law book.

CARRIED

**By-Law #2022-05** – to adopt 2022 rates and charges

Resolution # 22-03-06  
Moved: S Stewart  
Seconded: R Brown

That By-law #2022-05 Being a by-law TO ESTABLISH 2022 FEES AND CHARGES TO BE APPLIED FOR THE VARIOUS GOODS AND SERVICES SUPPLIED BY THE MUNICIPALITY be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2022-05 and be filed in the by-law book. 2% added over 2021 rates.

CARRIED

**By-Law #2022-06** – to adopt 2022 wages and honoraria

Resolution # 22-03-07  
Moved: R Brown  
Seconded: E Papineau

That By-law #2022-06 Being a by-law BEING A BY-LAW TO ESTABLISH 2022 RATES FOR WAGES, HONORARIA, SALARIES ETC. be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2022-06 and be filed in the by-law book.

CARRIED

**By-Law #2022-07** - adopt Water St survey plans for title registration.

Resolution # 22-03-08  
Moved: S Stewart  
Seconded: R Brown

That **BY-LAW NO 2022-07 BEING A BY-LAW TO ADOPT ROAD SURVEY PLANS 31R-4180, 31R-4183, 31R-4184 (WATER ST.) AND TO ASSUME SAID ROADWAY** be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered 2022-07 and be filed in the by-law book.

CARRIED

**Grave Marker cleaning project**

Resolution # 22-03-09  
Moved: E Papineau  
Seconded: G Cressman

That Council decides as follows as it concerns the Grave Marker cleaning project

- That the families represented in the cemetery be consulted

CARRIED

**Consider resolution of Support – NMCOFI Broadband project**

Resolution # 22-03-10

Moved: R Brown

Seconded: S Stewart

That the following letter concerning broadband internet services be approved;

To: Georges Bilodeau, Chair H&M COFI:

Re: H&M COFI Regional Broadband Project

On behalf of the Township of Cockburn Island I am writing you to express our strong support for the Huron Shore and Manitoulin Island Community Owned Fiber Infrastructure (H&M COFI) Regional Broadband Project in its efforts to establish enhanced regional broadband for our area.

The Government of Canada has planned for 90% of Canadians to have access to unlimited data, speeds of 50 Mbps for downloads and 10 Mbps for uploads by 2021. At the current rate, the province will not be anywhere near the projected speeds, let alone the access to reliable and unlimited data. H&M COFI and its partner ROCK Networks are building an infrastructure to provide speeds up to 1 Gigabyte to underserved communities, businesses, institutions and residents, to meet our collective needs long into the future.

Daily aspects of our lives are increasingly touched by digital technology. Access to reliable, cost-effective, high-speed Internet has become an essential service and a key driver for improving our economic and social well-being. Now, more than ever, with events such as the COVID-19 pandemic, the demand for higher speed Internet is evident. The marginal and often lack of service offered to rural areas is magnified. Students are required to learn online, more rural residents are working from home, health care providers are relying more on virtual appointments, business depends on connectivity to survive and grow and many others are affected by low Internet speeds.

For communities such as ours to grow, it is essential that Internet is more reliable, cost-effective and more efficient than at its current status.

Sincerely,

Brenda Jones, Mayor

CARRIED

**Summer Work List from Darren and Alex**

Resolution # 22-03-11

Moved: E Papineau

Seconded: G Cressman

That the following work list submitted by PW employees Darren Rogers and Alex Nicolson be received;

- Should start a ditching program
- recommend starting on the south end of 15theast side
- cost add would be dumping cost plus a \$300 an hour operating cost a ball part cost
- repair the outhouses at the dock and south beach

- Would we also be able to give the Dock House some attention this summer?
- The building could really use a new foundation and a new door.
- noticed that the building is sitting below grade and has water pooling up against the sides of the building and is seeping underneath.
- The Vinyl floor is cracked and the subfloor is starting to rot.

CARRIED

### **Financial Report**

- a) Disbursements List since last meeting NCU #765 to #775 be provided before meeting)
- b) Bank Statement Operating Accounts (to March 13<sup>th</sup> /22)
- c) Bank Statement Dock Accounts (to March 13<sup>th</sup> /22)
- d) Bank Statement Heritage accounts (to March 13<sup>th</sup> /22)

#### **Northern Credit Union accounts as of March 13<sup>th</sup>, 2022**

<b>Account</b>	<b>Balance</b>
<u>Dock Account 101</u>	\$13,294.07
<u>Heritage Account 102</u>	\$7,916.06
<u>Operating Account 100</u>	\$258,640.37
<u>1 Year 400</u>	\$52,984.59

TOTAL \$332,835.09

Resolution # 2022-03-12

Moved: S Stewart

Seconded: R Brown

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #765 to # 775 be hereby received.

CARRIED

### **Ministry & General**

#### **Council Members' Concerns**

- Council Member Papineau asked about getting a second defibrillator and wondered about the status of the batteries in the new water tank truck (all were replaced when the truck was acquired)
- Council Member Cressman asked about a new Procedural By-law and whether nit could accommodate the unusual circumstances for a newly elected Council member who was too far from Thessalon to attend meetings. (the Zoom option)
- Council Member Brown asked about the tendering for the 12<sup>th</sup> and 13<sup>th</sup> project, whether there should be a schedule for the Public Works crew work list, brush pile burning, new Medical Building, status of his leg-work for the First Response course to be held in Espanola later in the month and he asked about the planned Hall lift status.
- Council Member Stewart recalled the burning of the brush piles was not included, he reported that he and James Beamish drilled into the ice in the vicinity of the proposed

barge dock to check depths then sent the GPS coordinates to Chris Kirby at Tulloch Engineering including the Helipad perimeter. He has arranged for quotes for the design of the new Medical Building.

- Mayor Jones reported that Jack McQuarrie had passed away, and provided an update on various other aspects of the upcoming First Response training logistics.

**Clerk’s Report**

- a) Volunteer Recognition – Ontario award program – 2 applications submitted
- b) Update - By-Law #2022-04 Council procedural by-law re: zoom meetings
- c) Draft Zoning Bylaw – update
- d) Barge dock in village area – update
- e) Community Safety and Wellness Plan (CWSP) - update
- f) McLeod House bookings by NCC
  - June 6-10 (leaving the morning of June 10)
  - July 30 – August 4 (leaving the morning of August 4)
  - October 30 – November 2 (leaving the morning of November 2)
- g) Miscellaneous Items

**Adjournment**

Resolution # 22-03-13  
 Moved: E Papineau  
 Seconded: R Brown

That this meeting be now adjourned and that we meet again at 5:00 PM on Wednesday, April 27<sup>th</sup>, 2022 at Zion UC, Main St., Thessalon or by Zoom online depending upon Covid19 restrictions, if any, or at the call of the Mayor.

CARRIED

2022 Meeting dates– <del>Jan 12</del>	May 11, 25 or June 1	September 28
<del>Feb 16</del>	June 8, 22 or June 29	October 26
<del>March 16</del>	July 27 or Sat July 30 on Cockburn	November 23 or Nov 30 or?
<del>April 27</del>	August 24 or Aug 31	December 7 ?