

COUNCIL MINUTES

***Township of Cockburn Island***  
**5:00 PM, Wednesday, April 27<sup>th</sup>, 2022**  
**IN PERSON at Zion UC, Main St., Thessalon**  
**ZOOM LINK HERE for observers <https://us02web.zoom.us/j/84466436XXXX>**

**EMERGENCY HEALTH ORDER AS OF April 27:  
All remaining measures, directives and orders end**

PRESENT: Mayor: Brenda Jones  
Councilors: Robert Brown  
Glen Cressman  
Evan Papineau  
Scott Stewart  
Clerk: Brent St. Denis  
Absent: none

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5:0 PM

Call-to-Order by Mayor Jones.  
A quorum of the Council was present.  
Several ratepayers attended by Zoom  
Pecuniary interest declarations – none

Resolution # 22-04-01  
Moved: E Papineau  
Seconded: R Brown

That the agenda be adopted as presented. CARRIED

**Guest Presentation**– Chris Kirby of Tulloch Engineering re: 12 & 15<sup>th</sup> and village area barge dock

Resolution # 22-04-02  
Moved: R Brown  
Seconded: E Papineau

That Chris Kirby of Tulloch engineering be thanked for his update today on the 12<sup>th</sup> and 15<sup>th</sup> project and related other projects such as the village area barge dock.  
• Extend improvement easterly along 12<sup>th</sup> by about 300 ft and change the culvert in that section CARRIED

**Guest Presentation** – Cheryl Papineau, Acting President of the Heritage Committee and Dave

Hale re: Hall Improvements etc. A NOHFC Grant has been approved. Their presentation included wanting to have a better understanding of their role and authority as it relates to Heritage issues. The original intent of the Heritage Committee private petty cash bank account was to have funds available in advance for event supplies.

Resolution # 22-04-03

Moved: E Papineau

Seconded: R Brown

That the Heritage Committee represented today by acting president Cheryl Papineau with Dave Hale be thanked for their presentation and for their successful proposal to obtain NOHFC funding for the Hall totaling \$66,870.

CARRIED

Resolution # 22-04-04

Moved: R Brown

Seconded: E Papineau

That the minutes of the March 16<sup>th</sup>, 2022 meeting held by Zoom be adopted as presented.

CARRIED

### **Action Items**

#### **Procedural By-Law**

Resolution # 22-04- 05

Moved: E Papineau

Seconded: R Brown

That Be It Resolved that By-law #2022-04 being a Council procedural by-law for the management of Council meetings and related matters be read a first and second time and be returned to an upcoming meeting for finalization.

Carried

#### **Newsletter**

Resolution # 22-04-06

Moved: S Stewart

Seconded: E Papineau

That the 2022 Cockburn Island Township Newsletter which will be mailed with the Tax Bills in early May be approved with amendments and corrections as noted today -

- Add a request for any objections to the grave stone cleaning

CARRIED

#### **Medical Building Design**

Resolution # 22-04-07

Moved: S Stewart

Seconded: G Cressman

That whereas quotes have been received from the following firms for the design of the new Medical Building (funded under the Ontario ICIP/COVID infrastructure program in the amount of \$100,000) – Kresin Engineering and GM BluePlan Engineering,

Now therefore be it resolved that Council proceeds as follows;

- That we accept the quotation of GM BluePlan Engineering at a cost of \$4500-\$5000 plus HST without the firm being responsible for on-site inspections. The township will arrange inspections by the local building authority.

CARRIED

On the preceding matter Council member Stewart indicated that his son Zak Stewart worked for the firm of GM BluePlan but to his knowledge was not involved in the preparation of the Quotation. Neither of them has a financial interest in the firm.

### Write-Off Certain Tax Arrears

Resolution # 22-04-08

Moved: G Cressman

Seconded: S Stewart

That the following taxes be written off as of December 31, 2021 for the reasons as stated below;

- 1) C. Sawchyn Roll # 5134- 000005-04900-0000 in the amount of \$ 4,456.18 as of December 31, 2020 with no additional charges added for 2021. **Reason** – land donated to the Township in lieu of taxes.
- 2) B. Fahrer Roll # 5134- 000004-01801-0000 in the amount of \$750.83 as of December 31, 2019 with no additional charges added for 2020 and 2021. **Reason** – apparently this property had at one time been sold by the Township but the sale was never concluded. Title had never been transferred and the purchase was abandoned. The Tax Roll appeared to show the property as “leased”.

CARRIED

### Financial Report

- a) Disbursements since last meeting NCU #778 to # XXX - provided before meeting)
- b) Bank Statement Operating Accounts (to April 24<sup>th</sup> /22)
- c) Bank Statement Dock Accounts (to April 24<sup>th</sup> /22)
- d) Bank Statement Heritage accounts (to April 24<sup>th</sup> /22)

#### Northern Credit Union accounts as of April 24<sup>th</sup>, 2022

Account	Balance
<u>Dock Account 101</u>	\$13,296.18
<u>Heritage Account 102</u>	\$7,917.32
<u>Operating Account 100 *</u>	\$334,957.34
<u>1 Year 400</u>	\$52,984.59

TOTAL \$409,155.43

\*Current Interest Rate : 1.20%

Resolution # 2022-04-09

Moved: S Stewart

Seconded: G Cressman

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #778 to #786 be hereby received.

CARRIED

## Ministry & General - nil

### Council Members' Concerns

- Council member Cressman asked about the design width for an inner harbour barge dock – was it to be at least 5 meters wide (answer is yes) and whether the Medical Building would be built according to the Ontario building code (answer is yes).
- Council member Stewart mentioned having vehicles cleared, including towing, from the dock parking lot for maintenance especially with the planned breakwall improvement, Huron Timber is to supply odd dimensional fascia wood for the dock, a website formatting suggestion for “new” items and the PW work list.
- Council member Papineau inquired about the number of residences for OPP billing purposes and the recent property clarifications (i.e., Sawchyn and Fahrer)
- Council member Brown indicated that the Hall needs drainage under the building, there is considerable abuse of the landfill site by some ratepayers, Dockmaster duties and training for the PW crew such as Fall Arrest, WHMIS and First Aid.
- Mayor Jones reported on the First Responder training held in Espanola in late March – 11 people participated, a package of updated supplies for first responders will be provided to replace near-expired items, a second AED for free is not available, the Naloxone kits need replacing, keep a supply of Covid test kits at the McLeod House and the Dock.

### Clerk's Report

- a) Key municipal election dates – Nominations open May 1<sup>st</sup> and close August 19<sup>th</sup>.
- b) Electronic Filing of Nomination Papers – to be allowed
- c) Zoning Bylaw – no outside review yet
- d) Community Safety and Wellness Plan (CWSP) – update
- e) Future business - Conflict of Interest Registry
- f) Future business - Code of Conduct bylaw
- g) Future Business – By-Law to Appoint Municipal Integrity Commissioner – required of all municipalities
- h) OPP House count for billing purposes
- i) Township's Annual Borrowing Limit as determined by the Province
- a) Miscellaneous Items

**CLOSED SESSION OF COUNCIL – personnel and land/legal matters**

Resolution # 22-04-10

Moved: S Stewart

Seconded: G Cressman

That at 7:32 PM Council agrees to enter into Closed Session to discuss confidential matters related to;

- a) Darren Rogers' contract renewal (every 2 years)
- b) Property legal question relating to a roadway (not in hamlet area)

CARRIED

Resolution # 22-04-11

Moved:

Seconded:

That at 8:10 PM Council agrees to adjourn the Closed Session and to return to Open Session

CARRIED

Resolution # 22-04-12

Moved: G Cressman

Seconded: S Stewart

That as it concerns matters discussed in Closed Session today Council confirms the following;

- 1) Prepare the new two-year contract for Darren Rogers as agreed upon
- 2) Proceed with a letter and legal advice on the road question as agreed upon

CARRIED

### Adjournment

Resolution # 22-04-13

Moved: G Cressman

Seconded: S Stewart

That Council meet again at 5:00 PM on Wednesday, May 25<sup>th</sup>, 2022 at Zion UC, Main St., Thessalon or at the call of the Mayor.

CARRIED

Time – 8:15 PM

2022 Meeting dates – <del>Jan 12</del>	May 11, 25 or June 1 ??	September 28
<del>Feb 16</del>	June 8, 22 or June 29	October 26
<del>March 16</del>	July 27 or Sat July 30 on Cockburn	November 23 or Nov 30 or?
<del>April 27</del>	August 24 or Aug 31	December 7 ?