

MINUTES

FIRST MEETING INCOMING COUNCIL

TOWNSHIP OF COCKBURN ISLAND
Approximately 5:45 PM, Wednesday, November 30th, 2022
HYBRID IN-PERSON AND ZOOM MEETING
Zion UC, Main St., Thessalon
ZOOM LINK <https://us02web.zoom.us/j/8XXXXXXX>

PRESENT: Mayor: Brenda Jones
Councillors: Lee Chappell (Zoom)
Jeff House (Zoom)
Simon Lacombe (Zoom)
Scott Stewart
Clerk: Brent St. Denis
Absent: none

5:52 PM

NOTE - The swearing-in of the new incoming Council was conducted immediately prior to the start of this meeting. The amended Procedural By-law (#2022-12) provides for on-line swearing-in and for full on-line participation by council members regardless of location.

Call-to-Order by Mayor Jones.
A quorum of the Council was present.
Several ratepayers attended by Zoom
Pecuniary interest declarations – none
New Business

Mayor Jones welcomed the new recently elected Council members - Lee Chappell, Jeff House and Simon Lacombe.

Resolution # 22-11- 01A
Moved: L Chappell
Seconded: S Stewart

That the November 30th agenda of the incoming council be adopted as presented.

CARRIED

Action Items

12th and 15th (incl breakwall) – update on progress, financing, 2023 plans etc.

Resolution # 22-10-02A
Moved: J House
Seconded: L Chappell

That the following items raised in an update this evening on the 12th & 15th road and breakwall projects be received;

- The Treasurer's financial plan for the road and breakwall projects
- The road project is officially completed with the breakwall phase scheduled for summer 2023
- The final road phase invoice has been received
- Next invoice will be for the contractual holdback of apprx. \$125,000
- The NCU has approved the \$300,000 of road project bridge financing which will be paid with the grant reimbursement
- The holdback payment may require short-term use of the CU bridge financing. All short-term NCU debt should be repaid by end of January or February.

CARRIED

Municipal Insurance review

Resolution # 22-11- 03A

Moved: S Stewart

Seconded: S Lacombe

That Council agrees as follows as it concerns the municipal insurance package now provided by Municipal Insurance Services (MIS) of North Bay;

- That we review our municipal insurance on an annual basis and that we arrange a Zoom meeting with MIS

CARRIED

Deputy Mayor

Resolution # 22-11- 04A

Moved: S Stewart

Seconded: L Chappell

That Council agrees as follows as it concerns the matter of whether there should be Deputy Mayor or not;

- Yes, amend the by-law and that Jeff House, having received the highest number of councillor votes be appointed as Deputy Mayor, which he has accepted.

CARRIED

Council photos on website

Resolution # 22-11- 05A

Moved:

Seconded:

That Council agrees as follows as it concerns including council member photographs on the township website or not;

- Yes, include Council member photographs on the township website

CARRIED

Preliminary Budget discussion – items to consider such as ERP supplies (stethoscope, glucose kit, pulse oximeter, auto blood pressure tester etc.), switch from Xplornet to Star Link?

Resolution # 22-11- 06A

Moved: S Lacombe

Seconded: J House

That Council agrees as follows as it concerns possible items to be included in the 2023 budget such as, ERP supplies (stethoscope, glucose kit, pulse oximeter, auto blood pressure tester etc.), switch from Xplornet to Star Link etc.;

- yes

CARRIED

Council meetings when?

Resolution # 22-11- 07A

Moved: J House

Seconded: S Lacombe

That Council agrees as follows as it concerns a preliminary and tentative schedule of monthly Council meetings for 2023. It is understood that council may vary the schedule to suit arising circumstances;

- meet on the second Wednesday of the month at 5 PM by Zoom

CARRIED

Status of 3 Township laptops with former members of council? Purchased with provincial Covid adaptation funding. Dispose or let it be? Sell? What are they worth? Transfer to new Council members who needs one? Cost to gather and decommission? Any confidential township files on them?

Resolution # 22-11- 08A

Moved: S Stewart

Seconded: S Lacombe

Whereas there are three laptop computers held by outgoing members of council that were supplied by the township with the assistance of a Covid adaptation grant to permit on-line (Zoom) meetings and other abilities,
Now therefore be it resolved that Council determines as follows as it concerns the disposition of the laptops;

- have them returned for re-purposing and sale

CARRIED

Note – the Clerk is to arrange for the notice of sale of the laptops on the website

Manitoulin Planning Board representative

Resolution # 22-11- 09A

Moved: S Lacombe

Seconded: S Stewart

That Council agrees as follows as it concerns Cockburn Island representation on the Manitoulin Planning Board (MPB) of which we are a member;

- That we post on the website an invitation for applications for a township representative on the MPB and ask Rob Brown if he will apply to continue serving. He would keep the township laptop for this purpose for the time-being.

CARRIED

Financial Report

- a) Disbursements since last meeting NCU #904 to #921) – list before meeting
- b) Bank Statement Operating Accounts (to Nov 26/22)
- c) Bank Statement Dock Accounts (to Nov 26/22)
- d) Bank Statement Heritage accounts (to Nov 26/22)

Northern Credit Union accounts as of November 26th, 2022

Account	Balance
<u>Dock Account 101</u>	\$7,353.49
<u>Heritage Account 102</u>	\$7,187.30
<u>Operating Account 100*</u>	\$353,716.73

* Interest rate= 3.95% Total \$368,257.52

Resolution # 2022-11-10A

Moved: J House

Seconded: L Chappell

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #890 to #921 be hereby received.

CARRIED

Council Members' Concerns

- Council member Stewart provided some background on the landfill site including the MOE report and First Nations land issue and the NCC trails agreement
- Council member Lacombe asked about using wood chips from the brush pile for land fill cover
- Council member Chappell suggested Council look at all the relationships it has such as the Planning Board, wharfinger, Huron Logging etc. He added that the website is under utilized and that the spring Newsletter could be improved.
- Mayor Jones reported that Norma Crockford and Blanche Walker have passed away.

Clerk's Report

- a) Election Finance reports – The Clerk will distribute blank finance report forms. Even if candidates spent NIL funds a report is required. If you did not expend any funds then a one-page report will suffice, otherwise there are additional information requirements. The financial report is due by March 31, 2023. Once the report is received by the Clerk you will be mailed a cheque as a refund of your nomination fee (\$200 for mayor, \$100 for councillor).
- b) Helipad Maintenance Vacancy – Alex and Darren have agreed upon an arrangement. Payment to Alex.
- c) Current Council honorarium structure for 2022 – includes regular and any special meetings

Mayor *	\$95.51 per meeting	\$1591.81 annual
Councillors *	\$95.51 per meeting	\$1416.71 annual
Per Diem Rate on Twp business		\$95.51
General Travel Allowance * for travel to/from council meetings in Thessalon and on Cockburn Island including ordinary local travel on behalf of the township	100 km times two (2) per regular meeting attended	\$114.44

- d) AED – expiry date?
- e) OMPF block grant for 2023 is the same as 2022
- f) AMP 3.0 funding (100%)

Adjournment

Resolution # 22-11- 11A
 Moved: S Lacombe
 Seconded: S Stewart

That this meeting be now adjourned and that Council meet again exclusively by Zoom at 5 PM on January 11th, 2023 or at the call of the Mayor.

CARRIED

Time – 7:30 PM