

COUNCIL MINUTES

TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING

5:00 PM, Wednesday, February 15th, 2023

On-line only by ZOOM

ZOOM LINK <https://us02web.zoom.us/j/xxxxxx09979036>

PRESENT BY ZOOM

Mayor: Brenda Jones
Councillors: Lee Chappell
Jeff House
Simon Lacombe
Scott Stewart
Clerk: Brent St. Denis
Absent: none

5:05 PM

Call to Order

Adopt Agenda

Declarations of any pecuniary interest

Delegations – if any

GUEST BY ZOOM – Tim Hutchinson MIS -Municipal Insurance review

Resolution # 23-03-01

Moved: S Stewart

Seconded: J House

That the February 15th, 2023 agenda be adopted as presented or amended as follows.

CARRIED

Resolution # 23-02-02

Moved: S Lacombe

Seconded: L Chappell

That the Minutes of the January 11th meeting be adopted.

CARRIED

Municipal Insurance

Points raised during the discussion included – Schoolhouse and Church are insured at cash value not replacement value (combined \$87,000), Hall covered at \$154,000, Council member coverage is 24/7, deductible \$10,000 across the board and liability coverage. Coverage period is July to July. (See insurance documents for details.)

Resolution # 23-02-03

Moved: L Chappell

Seconded: S Stewart

That Timothy Hutchinson of MIS Insurance be thanked for his presentation and review this evening of our current municipal insurance package,

CARRIED

Action Items

Further Budget discussion – review draft prepared by the Treasurer. Further discussion will follow at the March meeting.

Discuss Fees, Rates and Charges – consider inflation factor for 2023 - a new rate would apply to taxes, dock fees, Huron machine charges, Clerk contract, PW wages, council honoraria etc. (NOTE- Canada’s annual inflation rate was at 6.3% annualized for 2022. The 2023 forecast is that it will be about 3% by mid-year.)

Resolution # 23-02-04

Moved: S Lacombe

Seconded: J House

That the various rates and charges be adjusted upward by the following % for 2023

- 5.75%

CARRIED

UPDATE -12th and 15th (incl breakwall) – update on progress, plans, Clerk’s Feb 7th zoom with Tulloch and JI (report on meeting attached), financing etc.

Resolution # 23-02-05

Moved: S Stewart

Seconded: S Lacombe

That Council hereby receives the 12th & 15th and marina breakwall update provided by the Clerk-Treasurer and further determines as follows

- Invite Chris Kirby of Tulloch Engineering and Vince Iturregui of JI Enterprises to the March Council meeting

o

Manitoulin Planning Board (MPB) – request from MPB that the member Councils of the Board adopt an Official Plan Amendment to incorporate the Ontario Natural Heritage System Strategy.

Resolution # 23-02-06

Moved: S Stewart

Seconded: L Chappell

That whereas the Manitoulin Planning Board, by its Bylaw #2022-03, has adopted Official Plan Amendment No. A-3 concerning the natural Heritage System Strategy,

Now therefore be it resolved that the Council of the Township of Cockburn Island put any decision to support the amendment **On Hold** pending replies to certain questions submitted to the Clerk which will be conveyed to the MPB for reply.

CARRIED

Manitoulin Planning Board proposed honorarium –It is suggested that an amount equal to a council members single meeting attendance rate (as per the Rates Bylaw) be allocated for each monthly MPB meeting. This will include mileage to/from Espanola for the monthly meetings in Gore Bay.

Resolution # 23-02-07

Moved: S Stewart

Seconded: S Lacombe

That, until amended, the honorarium rate for the township’s representative to the Manitoulin Planning Board (MPB) be set at the following;

- Equal to the Council member meeting attendance rate as per the rates bylaw.

CARRIED

2023 Dockmaster agreement – review current version as distributed

Conflict of Interest - Council member Jeff House did not participate in the discussion or voting on this subject due to the fact his spouse, Bev House, is the Dockmaster as of this season.

Resolution # 23-02-08

Moved: S Stewart

Seconded: L Chappell

That the draft 2023 Dockmaster agreement be adopted as presented

CARRIED

Annual Borrowing Bylaw

Resolution # 23-02-09

Moved: S Lacombe

Seconded: J House

That Be It Resolved that By-law #2023-01 being a by-law to authorize borrowing from time-to-time to meet current needs be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation’s seal, be numbered #2023-01, and be filed in the by-law book

CARRIED

Financial Report

- a) Disbursements since last meeting NCU #940 to #955)
- b) Bank Statement Operating Accounts (to Feb 12th, 2023)
- c) Bank Statement Dock Accounts (to Feb 12th, 2023)
- d) Bank Statement Heritage accounts(to Feb 12th, 2023)

Northern Credit Union accounts as of February 12th, 2023

Account	Balance
<u>Dock Account 101</u>	\$7,423.49
<u>Heritage Account 102</u>	\$7,252.21
<u>Operating Account 100</u>	\$227,095.19
* Interest rate= 4.7%	Total \$241,770.89

Resolution # 2023-02-10

Moved: S Stewart

Seconded: S Lacombe

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #940 to #955 be hereby received.

CARRIED

Council Member Concerns

- Council member Chappell asked about proceeding with a Public Works Committee of the council. The idea arose at a recent AirTable briefing and will be added to an upcoming agenda.
- Mayor Jones reported that a medical supplies agent she recently met will supply some free glucose test kits. She asked about the supply of calcium bags to ratepayers.

IT WAS AGREED THAT FROM NOW ON RATHER THAN BEING INVOICED AFTER THE FACT RATEPAYERS WILL PAY CASH UP FRONT TO PUBLIC WORKS UPON BEING SUPPLIED CALCIUM. THIS CHANGE IS DUE TO RECORD KEEPING, ARREARS AND BILLING CONCERNS. RATEPAYERS WHO PAID FOR THEIR CALCIUM BAGS LAST YEAR CAN RECEIVE THE SAME QUANTITY IN 2023 AT NO CHARGE. AS IN THE PAST EACH RATEPAYER IS TO SPREAD THEIR OWN CALCIUM ON THE ROAD,

Clerk's Report

- a) Planning Board Report from Rob Brown is attached in the council package
- b) Star Link – feedback from Quattra SCS (pending) – potential council Zoom broadcasts from island
- c) Deploy Township's meeting camera and audio mic to island? (also, Darren request)
- d) NCC McLeod House 2023 reservation request
 - June 5-9 (checking out on the 9th)
 - June 19-22 (checking out on the 22nd)
 - August 3-7 (checking out on the 7th vs breakwall crew?)
 - September 12-15 (checking out on the 15th)
 - November 4-8 (checking out on the
- e) Surplus assets sale policy - update - prepare a draft?
- f) Land sale policy – update (there is a draft already available) – complete?
- g) Procurement Policy – update – prepare a draft?
- h) Medical Building tender - update

Adjournment

Resolution # 2023-02-11

Moved: S Lacombe

Seconded: J House

That this meeting be now adjourned and that Council meet again by Zoom at 5 PM, Wednesday, March 22nd, 2023 or at the call of the Mayor.

Time – 8:23 PM