

COUNCIL MINUTES

TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING
5:00 PM, Wednesday, March 22nd, 2023
On-line only by ZOOM LINK <https://us02web.zoom.us/j/86XXXXX>

PRESENT BY ZOOM

Mayor: Brenda Jones
Councillors: Lee Chappell
 Jeff House
 Simon Lacombe
 Scott Stewart
Clerk: Brent St. Denis
Absent: none

5:05 PM

Call to Order

Adopt Agenda

Declarations of any pecuniary interest

Delegations – if any

Resolution # 23-03-01

Moved: J House

Seconded: S Stewart

That the March 22nd, 2023 agenda be adopted as presented or amended as follows.

- Authorize Clerk to renew ORNGE helipad agreement

CARRIED

GUESTS BY ZOOM – Chris Kirby P Eng. (Tulloch Engineering) and Vince Iturregui (JI Enterprises) to discuss the breakwall project

Resolution # 23-03-02

Moved: S Stewart

Seconded: J House

That Chris Kirby and Vince Iturregui be thanked for their participation in this meeting and that the following updates to the breakwall project be adopted

- It is acceptable to Council if the breakwall project is completed in 2024
- Verify with Huron Timber that they have a source of armour stone if needed
- Possibly produce some extra rock, particularly armour stone, this season
- Vince will survey the stockpile of large armour stone this summer.
- That DFO and MNRF permit extensions be confirmed on our behalf by Tulloch

CARRIED

Resolution # 23-03-03

Moved: S Lacombe

Seconded: L Chappell

That the Minutes of the February 15th meeting be adopted.

CARRIED

Action Items

Further 2023 Budget discussion and adoption

Resolution # 23-03- 04

Moved: J House

Seconded: S Stewart

That Be It Resolved that By-law #2023-06 being a by-law to authorize the 2023 Tax Rates and the Budget be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2023-06, and be filed in the by-law book.

CARRIED

Concerning the 2023 Budget adjustments to the Draft for the Zoning Bylaw savings, debenture possibly 2024 instead (Treasurer divided the original amount over 2023 and 2024), and fuel were understood.

Internet to Hall proposal? – to facilitate Zoom council meetings from the Hall consider purchasing Starlink in lieu of current Xplornet service. Add links to include dock (for processing boater fees), Hall and Telephone Building. Refer to a proposal from Quattra SCS including tower inspection in the amount of \$4,760 excl HST and excluding the Starlink kit. Travel to/from island and accommodation not included in the price.

Resolution # 23-03-05

Moved: S Lacombe

Seconded: S Stewart

That the Council determines as follows as it concerns internet to the Hall

- Order the Starlink kit right away due to expected delivery lead time.
- Hold action on the Quattra proposal pending more detailed information.

CARRIED

Rates and Charges Bylaw – adopt 2023 rates and charges based upon 5.75% increase as approved

The above matter was tabled pending mor information on a weekly marina rate which the township does not offer at the present.

Wages & Honoraria Bylaw – adopt 2023 wages and honoraria bylaw based upon 5.75% increase as previously approved

Resolution # 23-03-06

Moved: J House

Seconded: L Chappell

That That That Be It Resolved that By-law #2023-03 being a by-law to set the various 2023 Wages and Honoraria By-law be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2023-03, and be filed in the by-law book.

CARRIED

PROPOSAL - Public Works Sub-Committee of Council

Resolution # 23-03-07

Moved: L Chappell

Seconded: S Stewart

That Council hereby agrees to consider a proposal to create Council sub-committee comprised of council members and Public Works staff and that comments from staff and ratepayers be solicited as details are developed. The following comprise an initial outline.

- The Council sub-committee would meet in informal session, when required, at the beginning of Council
- meeting to discuss Public Works non-personnel matters of concern.
- Public Works matters customarily raised during the Council Members Concerns portion of the agenda would be raised here.
- Typically, the subcommittee would meet for less than a half hour with meetings open to the public.
- For the sub-committee meeting the Mayor would declare that the council is now meeting as a Committee of the Whole and would turn the meeting over to the PW Sub-committee chair for this portion of the meeting. Council would appoint the sub-committee chair.
- The rules or procedure in Committee of the Whole are less formal and can include staff.
- Note - Personnel matters would not be dealt with in this sub-committee but would instead be dealt with in closed session, as in the past, at the end of a regular meeting to protect privacy.
- PW Sub-Committee meetings would be scheduled as needed between May and November.

CARRIED

Building Systems Committee Agreement renewal – our township is a member of a municipal group which delivers “building permit” and related services. We pay an annual share. In Ontario a municipality is required to have a Chief Building Official (CBO). The agreement is slightly overdue for renewal. Billings Township is the designated lead municipality for administration purposes. The Billings Township memo on this matter includes the following excerpt.

Recommendation:

THAT the Township of Billings Council hereby approves Report BP-2023-02-03 AND approves entering into a Joint Building Systems Committee Agreement including an agreement for Chief Building Official (CBO) services AND FURTHER authorizes the appropriate By-Laws coming forward.

Background:

The Joint Building System Committee, is a Committee made up of one representative

from Gordon/Barrie Island, Burpee Mills, Billings, Gore Bay and Cockburn Island to participate and operate the Building System Committee.

Resolution # 23-03-08

Moved: S Stewart

Seconded: J House

That Cockburn Island Township Council accepts the recommendation received from Billings Township, the Building Systems Committee lead municipality, that the Joint Building Systems Committee Agreement and the CBO contract be renewed.

CARRIED

Surplus assets sale policy

Resolution # 23-03- 09

Moved: J House

Seconded: L Chappell

That Be It Resolved that By-law #2023-04 being a by-law to regulate the sale or scrapping of surplus assets be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2023-04, and be filed in the by-law book.

CARRIED

Concerning the above it was noted that advertising of the sale of surplus goods be posted on the website promptly after a sale decision is made.

Medical Building tender –engineering firm needs our concluding comments before they prepare the final version for circulation to prospective bidders.

Resolution # 23-03-10

Moved: J House

Seconded: S Stewart

That the following suggestions be provided to GM BluePlan as it concerns the initial design and tender documents for the planned new medical building;

- Is it feasible to have the double-doors swing out instead of inward as currently shown in the building plan
- Ask the firm to tender for “trusses or rafters”

CARRIED

Zoning Bylaw Update – third-party assistance with ZB has been attempted over the last two years. This needs to be completed with the new Official Plan now completed. Provincially mandated. Then followed by public consultations. The Clerk has prepared a new draft Zoning Bylaw based upon an available template suitable for our region and municipality.

The above matter was placed on hold pending a review of the new ZB draft by some members of Council, the MPB representative and the Clerk.

Official Plan Amendment re: Natural Heritage System Strategy – request from MPB that the member Councils of the Board adopt an Official Plan Amendment to incorporate the Ontario Natural Heritage Strategy (NHSS).

Resolution # 23-03-11
Moved: S Stewart
Seconded: S Lacombe

That whereas the Manitoulin Planning Board, by its Bylaw #2022-03, has adopted Official Plan Amendment No. A-3 concerning the Natural Heritage System Strategy,
Now therefore be it resolved that the Council of the Township of Cockburn Island hereby adopts the said Official Plan amendment.

CARRIED

Concerning the above matter, it was pointed out that the island outline in red on the NHSS map is the township boundary not a fish habitat protected zone.

Dockmaster Agreement By-law – adopt by-law t#2023-5 to appoint Bev House as Dockmaster effective with the start of the 2023 season.

On the Dockmaster issue Council member Jeff House declared a conflict of interest. Bev House is his spouse.

Resolution # 23-03- 12
Moved: L Chappell
Seconded: S Stewart

That Be It Resolved that By-law #2023-05 being a by-law to appoint Bev House as Dockmaster be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2023-05, and be filed in the by-law book.

CARRIED

Resolution # 23-03- 13
Moved: S Lacombe
Seconded: J House

That the Clerk-Treasurer is hereby authorized to sign the renewal agreement with ORNGE for use of the Helipad in the Tolsmaville hamlet area of Cockburn Island.

CARRIED

Financial Report

- a) Disbursements since last meeting NCU #956 to #965)
- b) Bank Statement Operating Accounts (to March 17th, 2023)

- c) Bank Statement Dock Accounts (to March 17th, 2023)
- d) Bank Statement Heritage accounts(to March 17th, 2023)

Northern Credit Union accounts as of March 17th, 2023

Account	Balance
<u>Dock Account 101</u>	\$7,447.41
<u>Heritage Account 102</u>	\$7,275.58
<u>Operating Account 100</u>	\$214,016.78

* Interest rate= 4.7% Total \$228,739.77

Council Members' Concerns

- Council Member House asked about the Hall Hydro ESA inspection. (The contractor, Brian Mitchell is to arrange this. Scott offered to check with him.)
- Council Member Lacombe asked about helipad snow clearing in light of the backhoe experiencing some maintenance issues (oil light).
- Mayor Jones reported that that with the help of the Thessalon Pharmacy the following items have or will be donated or supplied at a discount – glucometer, pressure cuff, glocostrips and oximeter.

Resolution # 2023-03-14

Moved: S Stewart

Seconded: L Chappell

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #956 to # 965 be hereby received.

CARRIED

Clerk's Report - nil

Adjournment

Resolution # 2023-03-15

Moved: S Lacombe

Seconded: J House

That this meeting be now adjourned and that Council meet again by Zoom at 5 PM, Wednesday, April 12th, 2023 or at the call of the Mayor.

Time – 7:01 PM