

COUNCIL MINUTES

TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING
5:00 PM, Wednesday, April 12th, 2023
On-line only by ZOOM LINK <https://us02web.zoom.us/j/8>

PRESENT BY ZOOM

Mayor: Brenda Jones
Councillors: Lee Chappell
 Jeff House
 Simon Lacombe
 Scott Stewart
Clerk: Brent St. Denis
Absent: none

5:03 PM

Call to Order

Adopt Agenda

Declarations of any pecuniary interest

Delegations – if any

Resolution # 23-04-01

Moved: J House

Seconded: S Stewart

That the April 12th, 2023 Council meeting agenda be adopted as presented.

CARRIED

Resolution # 23-04-02

Moved: L Chappell

Seconded: S Lacombe

That the Minutes of the March 22nd meeting be adopted.

CARRIED

Action Items

Rates and Charges Bylaw #2023-02

Jeff House declared a conflict of interest due to the fact his spouse Bev is the Dockmaster.

Resolution # 23-04-03

Moved: S Stewart

Seconded: S Lacombe

Be It Resolved that By-law #2023-02, with amendments shown below, being a by-law to set the various 2023 Rates & Charges be read a first, second, third and final time, be adopted, be signed

by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2023-02, and be filed in the by-law book.

- Wood Chipper including mandatory township operator \$55.00/hr
- Weekly docking rate "Pay 7 nights get one for free" then weekly ratepayer rate per foot is 6 X \$1.09 = \$6.54 and for a non-ratepayer 6 X \$1.19 = \$7.14 per foot
- Backhoe amended to \$75.00/hr

CARRIED

Breakwall Project Planning – update on major considerations such as pricing, budget, timing, debenture/loan, 2023 vs 2024 and related items

Resolution # 23-04-04

Moved: S Stewart

Seconded: J House

That the following be considered as plans proceed to build the marina breakwall in 2023 and/or 2024;

- The Infrastructure Ontario (IO) long-term debenture application for \$500,000 is still in-process. The NCU option is still under consideration
- The current contractor cost estimate is too high for our budget so plan discussions with others including Huron Timber
- Have Tulloch survey the volume of rock now stockpiled near the dock including by needed size segregations
- Arrange a meeting with Huron Timber as soon as possible in person or by Zoom

CARRIED

By-law #2023-07 – to officially adopt the Official Plan (OP) amendment regarding the Natural Heritage Systems Strategy (NHJSS) of the Manitoulin Planning Board. Resolution of concurrence adopted by resolution of Council March 22. See next.

That whereas the Manitoulin Planning Board, by its Bylaw #2022-03, has adopted Official Plan Amendment No. A-3 concerning the Natural Heritage System Strategy, Now therefore be it resolved that the Council of the Township of Cockburn Island hereby adopts the said Official Plan amendment.

Resolution # 23-04-05

Moved: S Lacombe

Seconded: L Chappell

Be It Resolved that By-law #2023-07 being a by-law to adopt Official Plan Amendment No. A-3 of the Manitoulin Planning Board concerning the Natural Heritage System Strategy be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2023-07, and be filed in the by-law book.

CARRIED

Heritage Committee Report – (report is shown below at the end of these minutes) An account reconciliation between the Operating Account and heritage Account has been completed and **\$15,342.01** should be transferred to the township’s Heritage Account. This account is listed in the Financial Report shown below. The reconciliation is in the Council package.

Resolution # 23-04-06
Moved: J House
Seconded: L Chappell

That the reconciliation amount of **\$15,342.01** between the Operating Bank Account at NCU and the Heritage Bank Account be transferred to the Heritage Account,
And further that the progress report of the Cockburn Island heritage committee be hereby received with appreciation and that the Heritage Committee executive be invited to present further questions and plans at an upcoming meeting of the Council (by Zoom).

- Next meeting, May 10th.

CARRIED

Zoning Bylaw (ZB) Update and process – The new Official Plan (OP, 2018) by the Manitoulin Planning Board (MPB) has been linked on the website.

Resolution # 23-04-07
Moved: S Lacombe
Seconded: S Stewart

That whereas a Draft Working Copy of a new Zoning By-law (ZB) has been prepared Now therefore be it resolved that a tentative plan along the lines of the following, leading to the possible adoption of a new Cockburn Island ZB before yearend be adopted;

- Continue in-house and council review of the current Working Draft
- Shortly after the next Council meeting in May post the Working Draft on the township website including acceptable suggestions as of that date
- By means of the Spring Newsletter and social media inform ratepayers that the Working Draft of the ZB is available on the website and seek their initial input for a period ending June 30th, 2023
- Compile and consider additional acceptable suggestions and re-post an updated Working Draft of the ZB and, if possible, have a few paper copies available for the early August Homecoming weekend.
- During August-September complete the ZB and launch a final official consultation period through the fall.
- If ready, Council could adopt a new ZB in November or December

CARRIED

2023 Newsletter – to be mailed with tax bills late May. Typically, it is printed in-house, black ink only, on 8.5X11 inch paper. 8.5X14 has been used in the past and is an option

Resolution # 23-04-08
Moved: S Lacombe

Seconded: S Stewart

That the current draft of the Spring 2023 Newsletter be amended as follows;

- That for this year no Newsletter be included in with the tax bills
- Invite ratepayers to go to the township website to see the 2023 issue
- Ask Webmaster Justin Dzama to incorporate the Newsletter information on our site as Fast Facts - try to improve the presentation.

CARRIED

Trails Maintenance Work 2023 – as per the Trails Agreement with the Nature Conservancy of Canada (NCC) we inform them of any plans for trails work.

Resolution # 23-04-09

Moved: S Lacombe

Seconded: J House

That work, if any, on island trails in the 2023 season be planned as follows and that NCC be informed;

- No firm plans at this time

CARRIED

Financial Report

- a) Disbursements since last meeting NCU #965 to #973)
- b) Bank Statement Operating Accounts (to April 8th, 2023)
- c) Bank Statement Dock Accounts (to April 8th, 2023)
- d) Bank Statement Heritage accounts(to April 8th, 2023)

Northern Credit Union accounts as of April 8th, 2023

ACCOUNT	Balance
<u>Dock Account 101</u>	\$7,473.98
<u>Heritage Account 102</u>	\$7,301.53
<u>Operating Account 100</u>	\$217,073.17

* Interest rate= 4.7% Total \$231,848.68

Resolution # 2023-04-10

Moved: S Stewart

Seconded: L Chappell

That the Treasurer's report on bank balances and the list of disbursement cheques numbered from #966 to #973 be hereby received.

CARRIED

Council Members' Concerns

- Council member Stewart suggested that the new Dockmaster, Bev House, do a Dock

operation “walk-through with a past Dockmaster (Simon, Darren), Simon has left the binder with parking stickers in the Dock building, Hall electrician Brian Mitchell indicated the ESA Hydro inspector will come to the island after May 15th, who will assume the role of PW Liaison? Plan the May long Weekend Council Tour.

- Mayor Jones reported on Darren’s question concerning the Gas Shed. It was suggested that PW go ahead and do the repair. We have the siding in stock for this project. The building can be inspected on the May Tour. The stethoscope has been received. A group has been making a quilt as a Heritage Committee fundraiser (6ft X 8ft, hand stitched). CPR re-certification should be done yearly.

It was agreed

- that Mayor Jones would act as the PW Liaison for the time being,
- that Council members present for the May tour meet with the PW crew
- that Mayor Jones would chair the PW Sub-Committee meetings for the time being

Clerk’s Report

- a) Medical Building tender update – design firm as been sent council’s March 22 resolution
- b) Dockmaster Agreement – has been signed and returned by Bev House - if no objection Clerk-Treasurer will sign the agreement and return a signed copy to Bev
- c) Internet to Hall proposal – additional information may arrive by meeting time from Quattra SCS – Starlink ordered, Tehkummah Twp update,
- d) Underused Housing Tax – doubtful it applies but Clerk will try to confirm. CRA link is here <https://www.canada.ca/en/services/taxes/excise-taxes-duties-and-levies/underused-housing-tax.html>
- e) Building Systems Agreement – signed and returned
- f) NCC annual Newsletter – has been received and will be included in with the tax bills as in the past

Resolution # 2023-04-11

Moved: S Lacombe

Seconded: L Chappell

That this meeting be now adjourned and that Council meet again by Zoom at 5 PM, Wednesday, May 10th, 2023 or at the call of the Mayor.

Time – 6:52 PM

REPORT FROM HERITAGE COMMITTEE, MARCH 31, 2023

Good Afternoon:

Spring is here and it won't be long until we're travelling to the Island.

The committee appreciates how busy you and the Council will be with the continuation of the dock and road works for 2023. With this in mind, we would like council to consider allowing the Committee to proceed with the pricing of the services and kitchen appliances for the Hall, and work directly with the Northern Ontario Heritage to fulfil the requirements for the grant.

We can tender out repairs if required and ensure we are within the budget allocated. Upon reviewing the Community Enhancement Program, it is our understanding the approval was only good for the 1 year from

approval, is a request for an extension required? We would be responsible to complete any paperwork and ensure Council is kept up to date and onside as it progresses.

The committee is looking to have the well drilled and inside of the hall completed including the electrical, stove and fridge purchase, hot water tank, walls and ceiling repaired or replaced this year.

When the electrical was being done it was noted that the lower 2 feet of the outside walls were a bit soft - joists seem to be fine. In order to preserve our hall and council is in agreement providing funds are available we'd like to see if the grant could be modified to obtain wood siding and have it completed this year or next. If funds not available under the grant we'd be looking to fund raise. Suggestion was that we'd look to have the Mennonites give us price on the wood and possibly installing as required.

We would like council's authorization to construct a shelter similar to the gazebo at beach with a cement floor and metal roof, to have sun and rain protection for volunteers during fish fry. They spend several hours out in the climate. It is a safety concern now as the oil fryers are set up on the ground and quite wobbly. The funding could come from monies raised or adjusted grant if allowed.

The council minutes from Jan 2023 show approximately \$ 23K out of the \$66K approved for the grant paid to the electrical. Can you please clarify has the full funding for the grant been issued? Or is it issued on completion of the proposed repairs and purchases? Heritage account balance shown on the agenda shows Heritage account balance of \$ 7200. Does this include the Heritage fund raising monies of \$7600 transferred to Council in 2022.? A question has been put forth to the Heritage committee, when our fundraising dollars (i.e. donations on behalf of) issue funds to the council is it held in a separate account headed up as Heritage or is it a ledger account only?

Attached are the minutes confirming the inception of the Heritage Committee, along with Council's approval and motion passed as such in 2002. There has never been a budget or monies needed by the Committee from Council to operate due to the generosity of our community in the fish fry, auctions or in memoriums received.

We look forward to collaborating with the council and carrying on with the Hall project.

There are couple of small projects we will approach council under separate cover.

The following officers are on the committee:

Chair	Dwight Phillips
Secretary	Dave Hale
Treasurer	Cheryl Papineau
Advisor	Paul Perigord
Cochair	Bev House

I, Brent St. Denis, Clerk-Treasurer for the Township of Cockburn Island hereby certify that the foregoing is a true copy of the minutes of the meeting of the Council of the Township of Cockburn Island held on the 12th day of APRIL, 2023.



Brent St. Denis, Clerk-Treasurer, April 24, 2023