

COUNCIL MINUTES

TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING

5:00 PM, Wednesday, June 14<sup>th</sup> , 2023

On-line only by ZOOM

ZOOM LINK <https://us02web.zoom.us/j/xxxxxxx>

PRESENT BY ZOOM

Mayor: Brenda Jones  
Councillors: Lee Chappell  
Jeff House  
Simon Lacombe  
Scott Stewart  
Clerk: Brent St. Denis  
Public Works: Darren Rogers, Alex Nicolson  
Absent: none

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5:00 PM

**Call to Order**

**Adopt Agenda**

**Declarations** of any pecuniary interest

**Delegations** – if any

Resolution # 23-06-01A

Moved: S Lacombe

Seconded: J House

That the May 10<sup>th</sup>, 2023 Council meeting agenda be adopted as presented.

CARRIED

**Public Works Committee meeting** in Committee of the Whole– Council, Darren Rogers and Alex Nicolson.

Resolution # 23-06- 02A

Moved: L Chappell

Seconded: S Stewart

That we go into Committee of the Whole in order that discussions can be less formal and can include Darren Rogers and Alex Nicolson.

Time- 5:05 PM

CARRIED

Mayor Jones passed chairmanship of this session to Council Member Chappell.

Resolution # 23-06- 03A

Moved: J House

Seconded: L Chappell

That we adjourn the Committee of the Whole and return to formal session.  
Time- 5:38 PM

CARRIED

Mayor Jones resumed chairmanship of the Council meeting.

Resolution # 23-06- 04A  
Moved: S Stewart  
Seconded: S Lacombe

That the following actions agreed upon in Committee of the Whole, if any, be followed up or noted;

- Dock work is a priority
- Prepare a drawing for and build a liquid calcium slurry applicator that will work off the tank truck. Darren to provide a plan of where calcium should be applied. Parts will be gathered.
- Calcium bags will still be available to ratepayers on the same terms as in the past
- Use a transit to check levels where water pools
- Look at the brush hog- it needs repair
- Proceed with acquiring gas shed wall repair material
- Proceed with acquiring steel for the hitch
- Get materials for McLeod House repairs including wired and battery-operated smoke detectors
- Sell hardened calcium bags at ½ price (\$8 each)
- Hall property survey arranged for well placement
- Council member Chappell will act as PW Supervisor and will work directly with the crew

CARRIED

Resolution # 23-06- 05A  
Moved: J House  
Seconded: S Stewart

That the minutes of the May 10<sup>th</sup>, 2023 regular meeting and June 11<sup>th</sup> special meeting be adopted.

CARRIED

### **Action Items**

#### **Breakwall Project Planning – update**

Resolution # 23-06-06A  
Moved: L Chappell  
Seconded: S Lacombe

That the following updates and actions as they concern the upcoming breakwall project be followed up or noted;

- Council member Stewart will be the point of contact between Cockburn Island Logging Inc. (CIL) and the township for the breakwall project
- A cost sheet is expected shortly from CIL
- The debenture of \$300,000 approved by Infrastructure Ontario will be disbursed July 17<sup>th</sup>
- A rock truck for the project has been sourced by CIL

CARRIED

**Internet to Hall and telephone building proposal** (Quattra) – update including cell service (Lee Chappell’s notes are pasted below after the Adjournment)

Resolution # 23-06- 07A

Moved: J House

Seconded: S Stewart

That we agree as follows as it concerns the Hall internet, tower inspection and cell service projects;

- Possible mid-July start by Quattra SCS
- Quattra will coordinate with the Bell tech concerning the cell service
- The Starlink kit will be installed during the same visit

CARRIED

**Authorize Limited Distribution of Unapproved Draft Minutes** - to PW staff once available? – to assist with communications

Resolution # 23-06-08A

Moved: J House

Seconded: S Lacombe

That the Clerk is hereby authorized to release draft unapproved minutes of Council’s regular meetings to the Public Works staff.

CARRIED

### **Planning Board Reports**

Resolution # 23-06-09A

Moved: J House

Seconded: S Lacombe

That the Manitoulin Planning Board reports submitted by our board representative, Rob Brown, be received.

- Invite the Chief Building Official (CBO), Dan Osborne, to meet with Council

CARRIED

### **Financial Report**

- a) Disbursements since last meeting NCU #989 to #1007) – list to be emailed by meeting

- b) Bank Statement Operating Accounts (to June 10<sup>th</sup>, 2023)
- c) Bank Statement Dock Accounts (to June 10<sup>th</sup>, 2023)
- d) Bank Statement Heritage accounts(to June 10<sup>th</sup>, 2023)

**Northern Credit Union accounts as of June 10, 2023**

Account	Balance
<u>Dock Account 101</u>	\$7,526.53
<u>Heritage Account 102</u>	\$22,767.33
<u>Operating Account 100</u>	\$256,283.61
* Interest rate earned= 4.95%	Total \$286,577.47

Resolution # 2023-06-10A  
 Moved: S Stewart  
 Seconded: s Lacombe

That the Treasurer’s report on bank balances and the list of disbursement cheques numbered from #989 to # 1007 be hereby received.

CARRIED

**Council Members’ Concerns**

- Council member House mentioned the following – we should apply slurried calcium throughout the hamlet area, ( there is sufficient inventory)
- Council member Stewart raised the following – raise the telephone line where needed, the Hydro ESA disconnected, reconnected, and inspected and approved the new electrical work at the Hall, Hydro’s pole worker while on the island inspected some poles and said the ones needing work would be added to the work list for the Hydro crew’s next visit, how are we going to approve work placed on PW’s AirTable information system?
- Council member Chappell mentioned – the Medical Building tender, would Scott arrange for a Medical Building utility locate with One Call? D St.
- ditching plan and letters to adjacent property-owners
- Mayor Jones reported that needed medical supplies have been added to the supply, should we make up a second kit?

**It was agreed** that a second kit of essential medical supplies be assembled.

**Clerk’s Report**

- a) Medical Building tender update
- b) Clerk-treasurer Administration contract – no more HST on monthly invoices as of June
- c) Hall renovations update
- d) PW staff wages - payment logistics update
- e) Forest fire preparation- consider in a future agenda?
- f) Mid-year honoraria for Council members.

g) Tax bills have been mailed

**Adjournment**

Resolution # 2023-06-11A

Moved: S Lacombe

Seconded: S Stewart

That this meeting be now adjourned and that Council meet again by Zoom at 5 PM, Wednesday, July 12<sup>th</sup>, 2023 or at the call of the Mayor.

CARRIED

Time – 7:06 PM

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**Lee’s notes re: internet to Hall, tower inspection and cell service**

**Summary of Issues to get everyone up to speed.**

- 1. Cell tower is made up of aa receiver & repeater. These are directional.
- 2. Receiver is currently pointed to Bell tower on Manitoulin and is the lower antennae
- 3. Repeater is currently pointed towards middle of Island and located top of tower.
- 4. The repeater & receiver need to be approx. 70 feet apart to avoid interference.
- 5. The repeater is currently causing feedback issues back to the Bell tower on the Manitoulin.

**Proposed work during same trip for Starlink installation**

- 1. Coordinate with Bell technician to “dial” down the power received from the Bell tower and reduce the feedback. This would require the Bell technician to be at the Manitoulin tower while John is here.

**Other possible options discussed**

- 1. Swap to receiver & repeater locations. This would limit the range of the repeater to more local area so would mean cell reception in limited town area only. Need to understand what equipment is needed to do this.
- 2. Rotate the repeater antennae further away from the Bell tower (rotate clockwise). This will again hopefully stop the interference but once again limit the broadcast range of the repeater.

**Conclusion**

I agree John should coordinate with Bell to try and find the power sweet spot to avoid interference. John is checking if there is a charge for the Bell technician to support this work from Manitoulin. If this does not work, I think we should start considering the other alternatives and understand costs before proceeding.

Right now, the tower is not providing any cell service so either we try and find options to fix or we have an eye sore.

