

**COUNCIL MINUTES  
SPECIAL MEETING WITH  
HERITAGE COMMITTEE EXECUTIVE**

**TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING  
5:00 PM, Tuesday, FEBRUARY 27<sup>th</sup>, 2024  
On-line only by ZOOM  
ZOOM LINK <https://us02web.zoom.us/j/823453xxxxx>**

PRESENT BY ZOOM

Mayor: Brenda Jones  
Councillors: Lee Chappell  
                  Jeff House  
                  Simon Lacombe  
                  Scott Stewart  
Clerk: Brent St. Denis  
Absent: none

**Guests – Heritage Committee Executive**

Dwight Phillips (Chair),  
Cheryl Papineau (Treasurer),  
Bev House,  
David Hale

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5:04 PM

**Call to Order**

**Declarations** of any pecuniary interest

Resolution # 2024-02-01a  
Moved: S Lacombe  
Seconded: J House

That the agenda for this February 27<sup>th</sup>, 2024 Special meeting be adopted

CARRIED

**Declarations** of any pecuniary interest

**Go into Closed Session**

Resolution # 2024-02-02a  
Moved: S Stewart  
Seconded: L Chappell

That we enter into Closed Session to in order to meet privately with the Heritage Committee.

Time: 5:02 PM

CARRIED

### **Return to Open Session**

Resolution # 2024-02-03a

Moved: S Lacombe

Seconded: J House

That we return to Open Session

Time: 6:34 PM

CARRIED

Outline of consensus between the Heritage Committee and Township Council;

- 1) The Heritage Committee's bank account will generally be used for operations without Council involvement,
- 2) The Township's Heritage account will generally be used for capital purchases,
- 3) For the above two items, the Committee and Council will communicate and coordinate in the best interests of the community,
- 4) The Heritage Committee shall continue managing its own bank account with the appropriate financial controls adopted as it sees fit,
- 5) Any member of Council sitting on the Heritage Committee may participate only as a non-executive officer and without signing authority,
- 6) The Township Treasurer is authorized to make payments as requested by the Heritage Committee that are in compliance with a pre-approved project or initiative,
- 7) The Township Council will seek the advice and support of the Heritage Committee for any expenditures from the Township's Heritage account held at the Northern Credit Union (Thessalon),
- 8) The Heritage Committee Treasurer and Township Treasurer will together discuss with the municipal auditor (BDO LLP) an acceptable arrangement that satisfies legal audit requirements for the Committee's bank account, if any.

Resolution # 2024-02-04a

Moved: L Chappell

Seconded: S Stewart

That the following as agreed in Closed Session be approved;

- Based upon the helpful discussions held today the Clerk-Treasurer is authorized to draft a resolution for consideration by the Township Council which will first be circulated to the Heritage Committee Executive and Township Council for suggestions and comments.

CARRIED

### **Adjournment**

Resolution # 2024-02-05a

Moved: S Lacombe

Seconded: L Chappell

That this meeting be now adjourned and that Council meet again on a date to be decided by Council tomorrow February 28<sup>th</sup>.

CARRIED

Time – 6:35 PM