

COUNCIL MINUTES

TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING

5:00 PM, Wednesday, April 10<sup>th</sup>, 2024

On-line only by ZOOM LINK <https://us02web.zoom.us/j/84944196668>

(same link every regular meeting)

PRESENT BY ZOOM

- Mayor: Brenda Jones
- Councillors: Lee Chappell
- Jeff House
- Simon Lacombe
- Clerk: Brent St. Denis
- Public Works: Alex Nicolson
- Absent: Scott Stewart

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5:03 PM

**Call to Order**

**Adopt Agenda**

**Declarations** of any pecuniary interest

**Delegations** – none

**NOTE** - No Public Works Committee meetings until May while Darren and Alex are off. PW issues can be raised during the Council Member Concerns portion of the meeting.

Resolution # 24-04-01  
 Moved: L Chappell  
 Seconded: J House

That the April 10<sup>th</sup>, 2024 Council meeting agenda be adopted.

CARRIED

Resolution # 24-04-02  
 Moved: L Chappell  
 Seconded: S Lacombe

That the minutes of the February 28<sup>th</sup>, 2024 regular meeting, Feb 27<sup>th</sup> Special meeting (with Heritage Committee) and March 26<sup>th</sup> special meeting be adopted.

CARRIED

**Action Items**

**Adopt 2024 Budget By-law with 3% tax rate increase**

Resolution # 24-04-03  
 Moved: J House  
 Seconded: L Chappell

That Be It Resolved that By-law #2024-02 being a by-law to authorize the 2024 Tax Rates and the Budget be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2024-02, and be filed in the by-law book.

CARRIED

### **Rates and Charges By-law (3%)**

Resolution # 24-04-04

Moved: J House

Seconded: L Chappell

Be It Resolved that By-law #2024-03 being a by-law to set the various 2024 Rates & Charges be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2024-03, and be filed in the by-law book.

Amendments to the by-law rate schedule included;

- township backhoe with operator (mandatory) \$100 pe hour,
- rounding up dock rates to the nearest 5 cents,
- screened A gravel sale price \$22.55 per cubic yd,
- leave bagged calcium on the list for private sales at \$16 per bag if inventory deemed adequate
- driveway culvert sold at market price plus 10% plus machine time if township equipment is used

### **Wages & Honoraria By-law (3%)**

Resolution # 24-04-05

Moved: L Chappell

Seconded: S Lacombe

That Be It Resolved that By-law #2024-04 being a by-law to set the various 2024 Wages and Honoraria By-law be read a first, second, third and final time, be adopted, be signed by the Mayor and Clerk, be sealed with the corporation's seal, be numbered #2024-04, and be filed in the by-law book.

CARRIED

**Docks Refurbishing**— any further discussion - Gardiner Marine has provided a design and quote. They have been paid a 50% deposit.

Resolution # 24-04-06

Moved: J House

Seconded: L Chappell

That as it concerns the dock refurbishment project the following be noted;

- A 50% deposit has been paid to Gardiner Marine for the supply of pontoon floats as per their

quote

- Cedar deck boards has been ordered from Cockburn Island Logging
- Accept Gardiner Marine quote for the supply of dock pontoons at \$16,485 plus HST

CARRIED

**Street Lights Rehabilitation** – project On Hold pending product pricing

**PW Contracts** – organize meetings with Alex and Darren. Possible Closed Session later today?

**Building Systems Joint Agreement** – our agreement with the west Manitoulin municipalities is up for renewal – see attached. No major changes.

Resolution # 24-04-07

Moved: J House

Seconded: L Chappell

That as it concerns the **Building Systems Joint Agreement**

- Council accepts the new agreement

CARRIED

**Water St. Flooding** – Simon circulated pictures – culvert?

Resolution # 24-04-08

Moved: J House

Seconded: S Lacombe

That as it concerns the recent Water St. flooding;

- As part of the 2024 season’s work plan install a culvert to correct the problem

CARRIED

### **Financial Report**

- a) Disbursements, VISA (to March 22) and NCU (#1115 to #1129) – list to come by Wed.
- b) Bank Statement Operating Accounts (to April 7, 2024)
- c) Bank Statement Dock Accounts (to April 7, 2024)
- d) Bank Statement Heritage accounts (to April 7, 2024)

#### **Northern Credit Union accounts as of April 7, 2024**

<u>Dock Account 101</u>	\$11,334.53
<u>Heritage Account 102</u>	\$36,595.55
<u>Operating Account 100</u>	\$230,958.34

**(5.2% interest bearing) TOTAL ALL 3 ACCOUNTS \$278,888.42**

Resolution # 2024-04-09

Moved: J House

Seconded: L Chappell

That the Treasurer’s report on bank balances disbursements (#1115 to #1129) and the township’s VISA card be hereby received.

CARRIED

**Council Members’ Concerns**

- Council member Lacombe reported the need for some culvert work. He will order the dock hardware.
- Council Member Chappell indicated that no issues of concern to our township were raised at recent Manitoulin Planning Board meetings. He asked for quotes to install new dock plugins.
- Mayor Jones mentioned that there was flooding on the 10<sup>th</sup> and that we should get Alex started as soon as possible. The next CPR course will be in Little Current on May 4<sup>th</sup>. Ray Goodmurphy has passed away.

**Clerk’s Report**

- a) Treasurer’s OPERATING ACCOUNT Cashflow forecast through to start of 2024 on-island season in May.

2024	2024	2024	2024
Month-end	Month-end	Month-end	Month-end
Feb	Mar	Apr	May
-223,021	-205,285	223,024	261,919

- b) DSSAB 2024 levy – slightly lower than expected
- c) Annual Federal Gas Tax rebate – we are back on the AMO list – approx \$1000
- d) St. John’s Ambulance refunds for 4 CPR courses has been refunded. (\$500)
- e) CIL Annual quarry aggregate resources report (required by Province) – with Council docs
- f) Very good Zoom meeting held with BDO and Heritage Treasurer
- g) NCC Proposed 2024 McLeod House dates (20 nights=\$4K revenue)
  - May 8-14 (6 nights)
  - June 17-20 (3 nights)
  - August 1-5 (4 nights)
  - September 16-19 (3 nights)
  - November 2-6 (4 nights)
- h) The proposed merger of the Sudbury and Algoma Health units has been cancelled.

**CLOSED SESSION** – (observers, as requested, left the Zoom meeting)

Resolution # 2024-04-10  
 Moved: J House  
 Seconded: S Lacombe

That we enter into Closed Session to discuss Public Works contracts and other confide  
Time: 6:01 PM

CARRIED

Resolution # 2024-04-11  
Moved: S Lacombe  
Seconded: L Chappell

That we return to Open Session  
Time: 6:49 PM

CARRIED

Resolution # 2024-04-12  
Moved: S Lacombe  
Seconded: L Chappell

That the following be approved;

- a) That with his consent Alex can start his 2024 contract Friday April 12<sup>th</sup>. The November end date for his season's work will be determined at a later time.
- b) That Lee Chappell be appointed PW Supervisor with Simon Lacombe assisting him.
- c) That Darren's Job Offer be provided to him with the understanding that the Offer is Conditional due to his Start Date being unknown at this time. The date To Be Determined will be set once he has satisfactory medical clearance to assume regular PW duties.

CARRIED

Resolution # 2024-04-13  
Moved: J House  
Seconded: S Lacombe

That this meeting be now adjourned and that Council meet again on Wednesday, May 8<sup>th</sup>, 2024 at 5PM by Zoom or at the call of the Mayor.

CARRIED

Time – 6:53 PM