

COUNCIL MINUTES

**TOWNSHIP OF COCKBURN ISLAND COUNCIL MEETING
AUGUST LONG WEEKEND ON-ISLAND
IN THE TOLSMVILLE COMMUNITY HALL
9:30 AM, SATURDAY, AUGUST 1st, 2026
Meeting online by ZOOM and “in-person”
ZOOM LINK <https://us06web.zoom.us/j/81611497410>
(link is the same for every regular meeting)**

PRESENT

Mayor: Brenda Jones
Councillors: Lee Chappell
Jeff House
Simon Lacombe
Scott Stewart
Clerk: Lynn Jackes

(A number of ratepayers observed the meeting.)

Call to Order

Time – 9:40 AM

Declarations of any pecuniary interest

Resolution # 26-08-01

Moved: S. Lacombe

Seconded: J. House

That the August 1st, 2026 Council meeting agenda be adopted.

CARRIED

Resolution # 26-08-02

Moved: L. Chappell

Seconded: S. Stewart

That the minutes of the July 8, 2026 regular meeting be adopted.

CARRIED

Resolution # 26-08-03

Moved: S. Stewart

Seconded: J. House

That the minutes of the July 8th, 2026 NHSS public meeting be adopted.

CARRIED

Action Items

Public Works Committee meeting – Council and available Public Works crew

Resolution # 26-08-04

Moved: L. Chappell

Seconded: S. Lacombe

That we enter into Committee of the Whole so that an informal discussion with staff can be held regarding Public Works and related matters.

Time –9:42 AM

CARRIED

Council Member Stewart chaired the PW session. Items raised during the Public Works Committee of the Whole included;

Council Member Stewart reported:

Councillor Scott Stewart reported:

- There is ongoing work on grading, graveling, and ditching.
- The culverts that needed to be reset are completed.
- Vehicle registration for the parking lot has been started in an effort to better track vehicle ownership.
- The John Deere tractor is currently being repaired off Island. They are waiting for parts that should come in soon.
- Cones will be placed at the intersections of roads being worked on.
- Council agreed to mark a loading area with a painted stencil “loading zone only” signage instead of using temporary pylons.
- Calcium has been received and deposited around some camps.

Resolution # 26-08-05

Moved: J. House

Seconded: S. Lacombe

That we return to Open Session

Time – 9:48 AM

CARRIED

Financial Report - Receive report bank balances. The disbursement sheet for July will be presented at the September meeting because the true bank statement was not available in time for the meeting.

Northern Credit Union Bank balances as of July 28, 2026

Account Name	Available Balance
<u>Dock Account 101</u>	\$16,460.26
<u>Heritage Account 102</u>	\$76,029.45
<u>Operating Account 100</u>	\$346,981.82
1 YEAR 3 PT 1 LANDFILL GIC 403	10,000.00

TOTAL \$439,471.53

Current Interest Rate earned on Operating account2.45 %
Current Interest Rate earned on Twp Heritage Account 1.95 %
Current Interest Rate earned on Dock Account.....1.95 %
LANDFILL GIC3.1%, one-year from Sept/25

Resolution # 2026-08-06

Moved: S. Stewart

Seconded: S. Lacombe

That the Treasurer's report on bank balances be hereby received.

CARRIED

Council Members' Concerns –

S. Stewart met with Will Kershaw regarding the proposed Provincial Park. The park will be considered a Nature 1 classification. The park will not be publicized. It will be posted that there will be no hunting, no overnight camping, no open fires. If a clean-up is needed, we will contact the park and they will give a name to contact for clean-up. Existing trail use will be left as is and if work is needed, they would want notification from the Township. The agreement will be similar to the trail agreement with the NCC. Beach use will be allowed. Scott will be contacting Will Kershaw regarding the MNR previous use of the Park.

S. Stewart will reach out to the Band Council to discuss and resolve the issuing dockage fees for their vessels and bring any discussion back to Council.

J. House reported that the drilling operations for soil samples are progressing slower than expected but should be completed within the next couple of weeks. Cockburn Island Logging will assist with bringing in the drill rig and setting it up for operation.

L. Chappell reported that there is a delay with the Streetlight project because there was a vendor issue. Regarding Sand Creek bridge... There has been consultation with Tullock

Engineering, CIL, MNR and DFO. Tulloch is working on a conceptional design, and Scott Richards is working on the bridge cost. MNR (also represents DFO) has no concerns because the bridge won't be in the water. This is a long-term project which involves precast abutments and a steel bridge. The bridge is not open this weekend and access is blocked by rocks.

Brenda wanted to remind everyone to slow down around outlaying camps and also in the town site. Please watch out for deer.

Clerk's Report – To be presented in September

The Clerk reported we have 3 certified candidates. Robert Brown for Mayor and incumbents, Jeff House and Scott Stewart for Councillors.

We've had a question about the process regarding building permits. If we cannot find a permit on file at the municipality or with the CBO, should a letter be sent asking the ratepayers to supply a copy of the permit to the Township or to the CBO. The Clerk asks for Council's permission to send out a letter if the need arises.

L. Chappel reminded us that in our Building Systems Bylaw there is a flow chart showing the process for applying for a permit and the exceptions where a permit is not needed.

S. Stewart asked that communication regarding building permits be sent out in the post in case the ratepayer does not have email.

Resolution 2026-08-07

Moved: S. Lacombe

Seconded: J. House

That Council directs the Clerk to send out a letter asking for proof of a building permit when necessary.

Adjournment

Resolution # 2026-08-08

Moved: J. House

Seconded: S. Lacombe

That this meeting be now adjourned and that Council meet again Wednesday September 9, 2026 by Zoom or at the call of the mayor.

CARRIED

Time –10:14 AM

CERTIFIED TRUE COPY OF MEETING MINUTES
FOR AUGUST 1, 2026 COCKBURN ISLAND
COUNCIL MEETING



CLERK-TREASURER,


Mayor

MAYOR BRENDA JONES